

Geotechnical Exploration Permit Requirements

- MR505 – Right of Way User's Permit
- Instruction page available
- Include MOT plan per OMUTCD and boring plan
- Permitted Lane Closure Map

<http://plcm.dot.state.oh.us/>

MR 505 App No _____	State of Ohio Department of Transportation See Reverse side for additional requirements	Office Use Only County/ Jurisdiction _____ Rte _____ Log Pt _____ Acc Cat _____
[1] This form must be completed by the property owner or agents working for a utility company (if applicable). Application by contractor is unacceptable. Name _____ Address _____ City _____ State _____ Zip _____ Phone () _____ Other (Fax, E-mail) _____		
[2] Type of Permit requested: _____ Commercial (See other side) _____ Residential _____ Field _____ Utility _____ Drainage _____ Beautification (See other side) _____ Spraying, trimming, tree removal _____ Other _____		
[3] Briefly describe work to be performed. (Attach plans and see Instructions.) _____ _____ _____		
Traffic Plan _____		
[4] Location where work is to be performed. Give sufficient detail to locate the site accurately, such as the distance in miles or feet from a mile post or from some geographical feature such as an intersecting highway. In _____ County (along, across) State Route _____, _____ miles or _____ feet North _____ East _____ West _____ South _____ of _____ on the North _____ East _____ West _____ South _____ side of the road. Work to commence on _____ and will require _____ days to complete.		
[5] Does the property owner own or have any interests in any adjacent property? _____ Yes _____ No If yes, please describe. _____		
[6] Prior to any excavation in the highway right-of-way, the Ohio Utilities Protection Service (OUPS) must be contacted in accordance with ORC Section 3781.25 to 3781.32. OUPS can be reached at 1-800-362-2764. A call must be made to OGPUPS at 1-800-925-0988.		



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District	Permit Required	Turn-around time	Comments
1	Yes	2± days	Include Traffic Control Plan and Boring Backfill Plan
2	Yes		
3	No	NA	Contact either Nick Foster (419-207-7063) or Joyce Miller (419-207-7181) regarding planned lane closure at least 48 hour prior; I-71 Restrictions; disregard PLCM
4	Yes	1 to 2 weeks	Letter of Information inside ROW Letter of Notification outside ROW
5	No	NA	Time restrictions may exist; coordinate TC with County Managers; D-5 notifies property owners
6	Yes*	2 days to 1 week, depending on lane closure	*D-6 Consultant Information Sheet
7	Yes	2 to 10 days	
8			
9	Yes	1-2 days	
10	No	NA	D-10 provides traffic control
11			
12	Yes	2 days to 4 weeks	Turn-around time depends on complexity and familiarity



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February 22, 2012

Letter of Information

Distribution: All Utility Companies with facilities on State Routes outside of Cities or Villages.

Re: ODOT permit requirements, procedures and contact personnel for work on highways under ODOT jurisdiction.

The following is a list of contact personnel, procedures and requirements which are essential for the processing, issuance and performance of an ODOT permit:

Counties: Ashtabula, Trumbull, Mahoning, Portage, Stark and Summit

Personnel:
Denyse Click, Permit Technician
District Four Permit Office
2088 South Arlington Road
Akron, Ohio 44306
(330) 786-3150

Procedures and Requirements

Submit completed application form MR 505 and four (4) copies of plan for review. For Interstate or Limited Access highways (crossings only) six (6) copies of plan are required.

Plans must include:

- ❖ Right of way limits
- ❖ ODOT highway and width
- ❖ Offsets of proposed installation from center of pavement and from the pavement edge line
- ❖ For roadway bores, show roadway cross section (representative of the actual field conditions) to include ODOT highway and width, offsets, and dimensions of bore pits, length, diameter and depth of casing.
- ❖ For aerial crossing of Limited Access highways, show roadway cross section to include ODOT highway, length of crossing, pole locations and offsets, height of crossing from any pavement surface (to include ramps if crossing at interchange). Minimum vertical clearance must be equal to or greater than required by ODOT at a height which is not less than 18 feet.
- ❖ Show and identify all existing utilities located in the right of way of the side you propose to use.

Requirements:

- ✓ A permit is required from ODOT for all work performed in the ODOT rights-of-way.


🕒 District 4 – Letter of Information



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District 6 Consultant Permit Form

ODOT Project

 District Six Consultant Information Sheet

ODOT Project:

PID / Task Order #

Company Performing Work:

Location: County Route

Dates work to be performed:

Type of Work:

Work Hours:

Type of Maintenance of Traffic:

Consultant Contact: Phone:

ODOT Contacts:

Project Manager: Phone:

County Manager: Phone:

All disturbed terrain shall be restored to original or better condition. All work requiring men or vehicles on the pavement or shoulders shall comply with all the requirements of the Ohio Manual Uniform Traffic Control Devices. The consultant will be responsible for obtaining any additional permits required by local jurisdiction, and contacting OUPS 1.800.362.2764 & OGPUPS 1.800.925.0988.



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Questions



Geotechnical Consultant Workshop

General Questions

