

The changes to the 6400 manual section are as follows:

1. All dates were changed to reflect the update as of today.
2. A new section was added on page 64-3 at “6401.03 – Eligible Residential Moving Expenses,” as follows:
 - a. “G. Residential rental application fees are reimbursable. Each Displacee is entitled to one rental application fee reimbursement. Only actual, reasonable and necessary application fees for DS&S replacement dwellings are eligible for reimbursement. Refundable deposits are not reimbursable [see 6401.04(G)].
 1. The Agent will use form RE-611-2 to document rental application fees under “Miscellaneous Incidental Expense Not Listed,” and process the reimbursement via the standard RE-617 residential claim form. The Agent must secure a copy of the rental application and proof of application fee payment to support any claim.”

Jim Viau, Manager
Relocation and Property Management Sections
ODOT Office of Real Estate
4th Floor, 1980 W. Broad Street
Mail Stop 4120
Columbus, Ohio 43223
Phone (614) 644-8718
jim.viau@dot.ohio.gov

