The purpose of the Notice to Industry is to inform your company of the upcoming ODOT OJT Program webinar and program updates and details.

**ODOT’s OJT Program Webinar:**
**Date:** Thursday, October 17, 2019  
**Time:** 10:00 – 11:30 am

[Click Here to register](https://register.gotowebinar.com/register/5816032083485940492)

Topics Include:

1.) **How to review and calculate your company’s progress toward the OJT Goal**  
2.) **Business Size Threshold - Receipts Exemption**  
3.) **Monthly OJT Apprentice Email**  
4.) **Good Faith Efforts**  
5.) Any questions you have

1.) **How to review and calculate your company’s progress toward the OJT Apprentice Goal** – Each month, all prime contractors who are on active projects with ODOT receive an OJT email notification. The OJT Program webinar will review how to calculate the progress toward your OJT goal, which is included in the monthly email notification. Progress toward the goal is calculated by taking the total apprentice hours entered since January 1, 2019 and dividing by the total apprentice hours plus the total journeymen hours (trainee hours are not included).

\[
\text{Percentage} = \frac{\text{Total apprentice hours}}{\text{Total apprentice hours} + \text{Total journeymen hours}}
\]

2.) **Business Size Threshold – Receipts Exemption**  
A business size threshold for OJT program requirements has been established and will be covered during the webinar:

- Contractors with receipts **above $39.5 million will be required** to have an approved apprentice program.
- Contractors with receipts at or **below $39.5 million may request an exemption from the apprentice program requirement**. Those contractors will still be required to make and report on Good Faith Efforts (GFEs) in early 2020 for your efforts made during 2019.

3.) **Monthly OJT Apprentice Email**  
All prime contractors on active projects (above and below $39.5 million in receipts) will continue to receive the monthly notification email regarding OJT apprentice goal attainment. The email notification will be covered in the OJT Program webinar.

4.) **Good Faith Efforts** – **will be required to be submitted in early 2020** for your efforts made during 2019:  
1.) **If your company is at or below $39.5 million in receipts** – your company is eligible for the apprentice program exemption. You must submit the Declaration of Exemption from Apprentice Program form to receive the exemption. If ODOT grants the exemption, your company will be required to report GFEs made during 2019.
2.) **If your company is above $39.5 million in receipts OR is otherwise not exempt from having an apprentice program** –
   a. **And did not meet the OJT goal** – you will be required to provide reasons why your company did not meet the goal and provide any GFEs made during 2019. If your company does not have an approved apprentice program and is non-union, your company will be referred to ApprenticeOhio to get an apprentice program set up within a timeframe.
   b. **And met the OJT apprentice goal** – great work! No additional reporting needs to be done.

After the first of the year, companies will receive information on how to report and submit their Good Faith Efforts (GFEs) and Declaration of Exemption from Apprentice Program form to ODOT. The webinar will provide preliminary information on what GFEs are and how to report them. **Questions about the upcoming webinar may be directed to Mica Flanagan – Supportive Services Manager – Office of Business & Economic Opportunity (OBEO) at mica.flanagan@dot.ohio.gov, (614) 466.4325.**