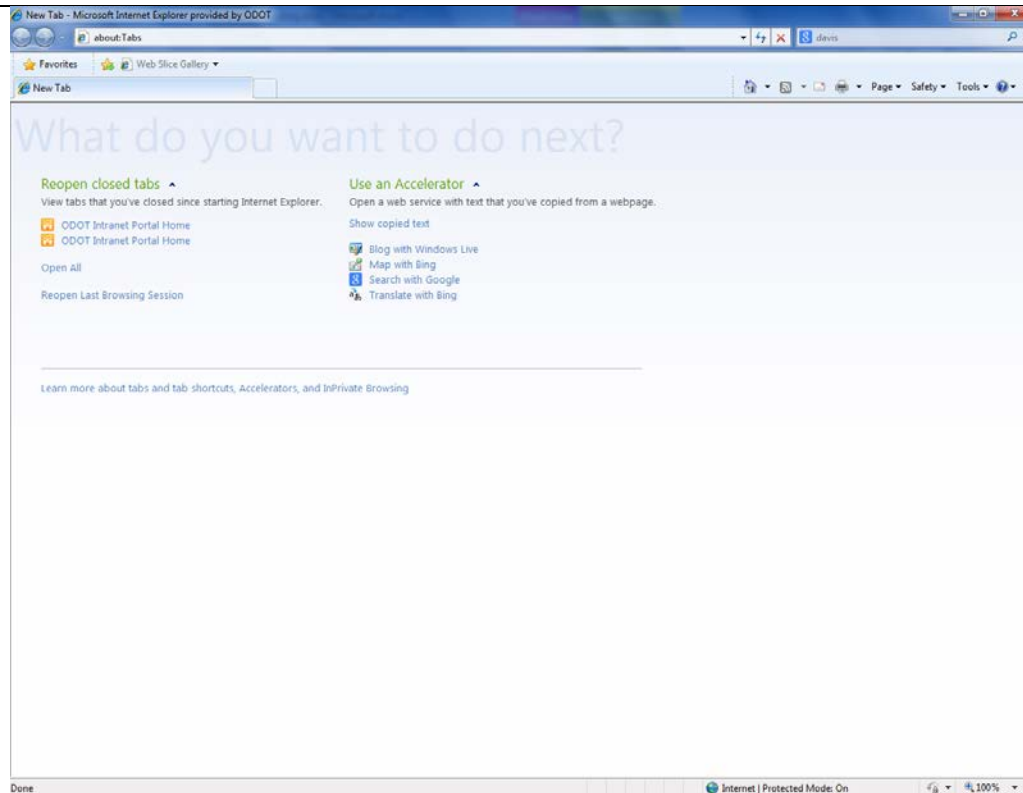




LTAP eLearning Tip Sheet – Obtaining a Username and Password

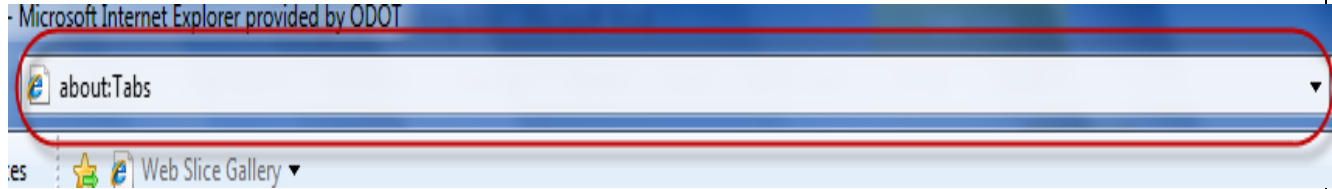

Topic: How to request a “MyODOT” user name and password.

1. Launch your internet browser.





LTAP eLearning Tip Sheet – Obtaining a Username and Password

<p>2. When the internet browser opens, click the URL bar at the top of the page. Delete all of the current text so the box is blank.</p>	
<p>3. Type https://myodot.dot.state.oh.us/ssl/Main.aspx in the URL box and then press enter.</p>	



LTAP eLearning Tip Sheet – Obtaining a Username and Password

4. In the box in the middle of the page, under “What would you like to do today?” click the “Click here” link next to “I need to request a Basic.”



What is MyODOT

MyODOT is website that allows individuals to request a web account (user ID and password) that allows them to access many systems within ODOT that require login credentials.

The types of MyODOT accounts that may be requested are:

Primary account

A primary account owner is the person who creates the first MyODOT account on behalf of an organization or business and uses that account as their personal account for accessing applications within ODOT. As a Primary account owner for an organization this person can create Secondary accounts for specific applications within ODOT. Primary accounts must be approved by authorized ODOT personnel.

Secondary account

For those organizations that have multiple individuals who need access to ODOT applications, i.e. subcontractors working for a primary contractor, ODOT offers a Secondary account. Secondary accounts are created by designated Primary account owners.

Basic account

Individuals that are neither Primary account owners or Secondary account owners may request a Basic account. This will be their personal account for accessing systems within ODOT. Basic accounts must be approved by authorized ODOT personnel.

What would you like to do today?

I need to request a Primary account. [Click here](#)

I need to create a Secondary account. [Click here](#)

I need to request a Basic. [Click here](#)



LTAP eLearning Tip Sheet – Obtaining a Username and Password

5. Next:

- a. Press the down arrow located to the right of the drop down box
- b. Select LTAP eLearning from the options.
- c. Press the “Next” button located to the right of the dropdown box.

Request a Basic MyODOT Account - Select Application

Select the ODOT application for which you are requesting this account:

(choose) ▼

- GIS Crash Analysis Tool
- 1 LTAP eLearning
- Online CE Form
- Online PDP
- Structure Management Syst..

2 → Next



LTAP eLearning Tip Sheet – Obtaining a Username and Password

6. Fill in the following fields:
(Failure to completely fill in all fields as listed below may cause your course completion to not be matched with your exiting LTAP Center profile).
 - a. First Name
 - b. Last Name
 - c. Email Address
 - d. Work Phone
 - e. Company Name
 - f. Job Title
 - g. Company Street Address
 - h. Company City
 - i. Company State
 - j. Company Zip
7. Next, enter the two words that appear in the red ReCaptcha box located below the fields you filled in.
8. Press the “Finish” button in the bottom right hand corner of the form.

Request a Basic MyODOT Account - Account Information
For ODOT Application: *LTAP eLearning*

Please provide the following information. Fields marked with a * are required, all other fields are optional but recommended.

First Name *:

Middle Initial:

Last Name *:

Email Address *:

Work Phone:

Company Name:

Job Title:

Company Street Address:

Company City:

Company State: (choose)

Company Zip:

In order to complete the processing of your account request, please type the two words you see in the picture below in the space provided.

leseedis another

reCAPTCHA™ stop spam. read books.

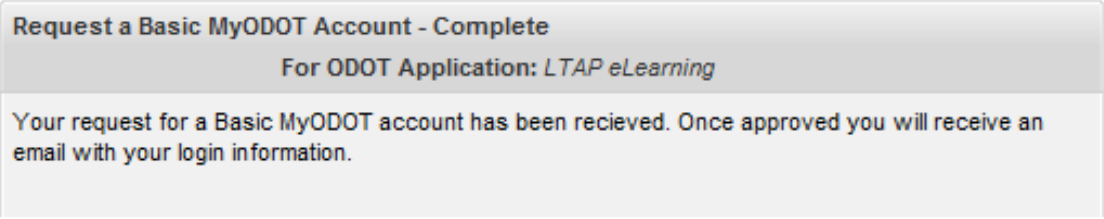
Privacy & Terms

← Previous

→ Finish



LTAP eLearning Tip Sheet – Obtaining a Username and Password

<p>9. Once your information is processed and approved you will receive an email with your login information.</p>	
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Note: *In the examples, Internet Explorer is being used as the internet browser but you may use the browser of your choice.*