Description – The Ohio Department of Transportation’s Division of Construction Management provides Worksite Traffic Supervisor (WTS) prequalification testing. Individuals fulfilling the role of WTS are required to be prequalified per WTS Plan Note published on July 20, 2018 (and versions thereafter).

Prerequisites – Do not register for WTS Prequalification testing until the prerequisites have been completed. Prerequisite details can be found on page 2.

Testing Dates and Times – WTS Prequalification Testing dates are added to the schedule periodically throughout the year.

Registration Information – ODOT’s LTAP office is managing the registration process for these sessions. Registrations are processed in the order they are submitted online, while seats are still available. Additional information is provided below.

Please visit [https://ltap.enrollware.com/schedule](https://ltap.enrollware.com/schedule) to access the online registration system. Select Worksite Traffic Supervisor (WTS) Prequalification Testing from the Schedule page:

![Worksite Traffic Supervisor (WTS) Prequalification Testing](image)

Then scroll down to select one of the available sessions highlighted in green font to proceed.

Worksite Traffic Supervisor (WTS) Prequalification Testing

Testing Location: ODOT Equipment Training Site (Computer Room), 1616 W. Broad St., Columbus OH 43223

Click here to visit the Division of Construction Management’s WTS Prequalification webpage.
Click here to see WTS Training and Prequalification Testing FAQ.

If you have any questions regarding WTS Prequalification in general, please email WTSPrequalification@dot.ohio.gov.
If you have any questions regarding the registration process, please contact LTAP at ltap@dot.ohio.gov or (614) 387-7359.
Prerequisites

Applicants for the WTS Prequalification testing shall complete the following prior to registering for testing:

1) Applicant shall have reviewed the statewide WTS Plan Note current as of 7/20/18 publication or later (can be found in the Traffic Engineering Manual, Part 6, Section 642-44).

2) Applicant shall have been trained appropriate to the job decisions they are required to make, including those of a WTS in implementing the Transportation Management Plan (TMP) and other safety and mobility aspects, within the past 5 years.

Immediately before the test is taken the applicant will be asked to electronically confirm:

A) That they understand the duties and responsibilities required of a WTS and will continue to review the plan note within the plans on all projects in which they are designated the primary or alternate/secondary WTS to ensure they remain up to date with the latest WTS requirements and the specific contract requirements.

B) That the training in #2 above has been completed within the past 5 years; understanding that the training shall be repeated in intervals of no longer than 5 years; and, that they are ready and able to provide details of the training completed to fulfill this requirement (without delay) upon request by ODOT, FHWA or others.

If the applicant is unable to confirm one or both items, they will not be allowed to take the WTS prequalification test and will be required to leave and register again after the prerequisites have been completed.

Bring with You:

- Government issued photo identification card
- Non-programmable calculator
- MyODOT username and password

A supply of reference resources will be available during testing to borrow. See WTS Training and Prequalification Testing FAQs for a full list of specific reference documents for test preparation purposes.

Cell phones, computers (tablets, laptops, etc.), and reference materials are not permitted to be brought into the testing facility by registrants.

Everyone registering to complete a test SHALL have applied for and obtained a MyODOT username and password and must bring both with them to the test in order to login to the online testing system at the ODOT Computer Training Room. The instructions on how to obtain your MyODOT username and password are available at this link: How to Obtain a MyODOT Username and Password.

Failure to have obtained your MyODOT username and password ahead of time may result in being rescheduled to take the test another day. Please obtain your MyODOT username and password at least four days before the testing date.