# COMMERCIALLY USEFUL FUNCTION (CUF)
## TRANSIT

**CUF FORM** Per 49 CFR 26.55, “A DBE performs a commercially useful function when it is responsible for execution of the work of the contract and is carrying out its responsibilities by actually performing, managing, and supervising the work involved… A DBE does not perform a CUF if its role is limited to that of an extra participant in a transaction, contract, or project through which funds are passed in order to obtain the appearance of DBE participation…” This form is for the purposes of reviewing DBEs for compliance with the CUF requirements for credit. Office of Transit staff will perform CUF reviews on DBE prime and sub-contractors for ODOT FTA-assisted contracts while subrecipient staff will perform the review on DBE prime and sub-contractors for subrecipient contracts (construction and professional services). The review should be conducted when the DBE first begins work. Monitor compliance through the course of the project.

<table>
<thead>
<tr>
<th>Organization Name:</th>
<th>CUF Reviewer:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Name or PID:</td>
<td>Reviewer Title:</td>
</tr>
<tr>
<td>County:</td>
<td>Review Date:</td>
</tr>
<tr>
<td>Prime Contractor:</td>
<td>DBE Anticipated Completion Date:</td>
</tr>
<tr>
<td>DBE Project Manager:</td>
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<tr>
<td>DBE Start Date:</td>
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**DBE Name:**

Provide a brief description of the DBE’s scope of work:

### Supervision

- Does the DBE have a superintendent/foreman on project?  
- Does the superintendent/foreman work exclusively for the DBE?  
- If not, who does he/she work for?  
- Who does the superintendent/foreman report to?

### Employees

- Does the DBE have employees on the job?  
- Who assigns work to them?  
- What is the name of the company that pays the DBE’s employees?

### Performance

- Has any other contractor performed any of the DBE’s work?  
- If yes, who and what work items?

### Equipment

- Whose name appears on the equipment?  
- Does DBE own or lease equipment?  
- Does DBE use prime contractor’s equipment?

### CUF

- Does it appear the DBE is performing a CUF?  
- If DBE is **not** performing a CUF, contact ODOT Central Office

**COMMENTS:**