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Subject ARRA Reporting Requirements Timeline

Dear ARRA Funding Recipient,

New guidance has been released recently clarifying the ARRA Reporting Requirements, and specifically the methods for completing and submitting FHWA Form 1589. The FHWA has responded to concerns raised by ARRA Recipients about a situation that would arise when the last few days of a month are in the first pay period of the following month. FHWA has issued amended reporting periods as indicated by the table below.

<b>Submit 1589 By:</b>	<b>Reporting Period</b>	
	<b>Start Date</b>	<b>End Date</b>
July 10, 2009	June 1, 2009	June 27, 2009
August 10, 2009	June 28, 2009	August 1, 2009
September 10, 2009	August 2, 2009	August 29, 2009
October 9, 2009	August 30, 2009	September 26, 2009
November 10, 2009	September 27, 2009	October 31, 2009
December 10, 2009	November 1, 2009	November 28, 2009
January 11, 2010	November 29, 2009	December 31, 2009
February 10, 2010	January 1, 2010	January 30, 2010
March 10, 2010	January 31, 2010	February 27, 2010
April 9, 2010	February 28, 2010	March 27, 2010
May 10, 2010	March 28, 2010	April 30, 2010
June 10, 2010	May 1, 2010	May 29, 2010
July 9, 2010	May 30, 2010	June 26, 2010

Note that for the form due January 11, 2010, there has been no change to the end of the reported period, in order to accumulate year-end data. Most other reporting periods have been modified slightly (for example, for the form due October 9, 2009, the period that should be reported is August 30-September 26, 2009). We hope this does not result in any inconvenience. Please do not hesitate to contact us with questions. Thank you.

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