



# Ohio Department of Transportation Aviation

2829 W. Dublin-Granville Road • Columbus, Ohio • 43235-2786  
Aircraft Registration • Phone 614-387-2354  
[www.dot.state.oh.us/aviation](http://www.dot.state.oh.us/aviation)

## 2009 Ohio Aircraft Registration Application

This Form Not Valid for Registration after Dec 15, 2009.

### Instructions:

- 1.) Determine **Aircraft Registration Category** and check corresponding box on Aircraft Registration Application - select only one from either Group A or B (use guidance below and information on page 2).
- 2.) Determine registration fee if applicable (use fee guide below).
- 3.) Verify Aircraft & Owner Information or make changes using **Aircraft & Owner Information Box**.
- 4.) Sign and date Registration Application.
- 5.) Mail completed application and payment (if required) using mailing instructions on registration application.
- 6.) **DMA Form - complete and enclose with Aircraft Registration Application**

### Aircraft Registration Categories:

#### Group A - (Payment of Fee Required)

**Renewal** - (See Additional Information about Registration Renewal on page 2) Follow instructions 2 thru 6 above.

**New Registration** - (See Additional Information about New Registration on page 2) Follow instructions 2 thru 6 above, submit information as it appears on your FAA Registration.

#### Group B - (No Payment of Fee Required, No DMA Form required)

**Aircraft Sold** - (Aircraft has been sold to a new owner - You no longer own aircraft below) Please provide new owner information & return (no fee required, no DMA Form required).

**Aircraft Not Airworthy** - (Aircraft has been destroyed, scrapped, or is disassembled for restoration and will not be flown in the current registration year) Follow instructions 3 thru 5 above (no fee required, no DMA Form required).

**Aircraft Not Based in Ohio** - (Aircraft owner is Ohio resident but aircraft is based in a state **other than Ohio**) Follow instructions 3 thru 5 above (no fee required, no DMA Form required).

<b>Registration Fees:</b>	<b>Gliders and Balloons - \$15.00 per aircraft</b>
	<b>Commercial Cargo Aircraft - \$750.00 per aircraft</b> (see additional information on page 2)
	<b>All Other Aircraft - \$15.00 per seat</b> (based on manufacturers maximum listed seating capacity)
<b>TO AVOID PROCESSING DELAYS, MAKE CHECK PAYABLE TO: TREASURER STATE OF OHIO</b>	

### Aircraft Registration Application 2009



This Form Not Valid for Registration after Dec 15, 2009.

- A separate Aircraft Registration Application must be completed for each aircraft to be registered.
- **IF AIRCRAFT HAS BEEN SOLD** - Please provide new owner information in the Aircraft & Owner Information Box at right.

I do hereby make application for the registration of the aircraft described on this form, and do certify that such aircraft has been granted an airworthiness and registration certificate by the Federal Aviation Administration and such certificate is in full force and effect. **OR** I no longer own the aircraft identified on this application form or have based the aircraft in a state other than Ohio and have checked the appropriate Aircraft Registration Category box.

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

<b>Aircraft Registration Category</b>	
<input type="checkbox"/> New	
<input type="checkbox"/> Renewal	<input type="checkbox"/> Sold <input type="checkbox"/> Aircraft Not Based in Ohio (indicate state) _____
<input type="checkbox"/> Not Airworthy:	Date Aircraft Last Flown Month _____ Year _____
	Date of Last Annual Month _____ Year _____
	Estimated Return to Service Date Month _____ Year _____

<b>Aircraft &amp; Owner Information Box for Changes or New Registrations</b>	
N-Identification Number _____	
Aircraft Base: (Associated City, Airport Name, Airport I.D.) _____	( )
Aircraft Make _____	Model _____
Max. Manufacturer Seats _____	Registration Fee _____
Owners Name _____	
Street _____	
City, State, Zip _____	
Phone ( ) _____	

## Additional Information

### Commercial Cargo Aircraft:

"Commercial Cargo Aircraft" means any aircraft used in connection with an all-cargo operation, as defined in 14 C.F.R. 119.3."

### DMA Form Required:

All Aircraft Registration Applications Received After April 14, 2006 must include as part of the registration, a completed DMA form (Declaration Regarding Material Assistance/NonAssistance to a Terrorist Organization)(ORC 2909.32 - 2909.34). Please visit the Ohio Homeland Security web site ([www.homelandsecurity.ohio.gov](http://www.homelandsecurity.ohio.gov)) for the TEL (Terrorist Exclusion List) referenced in the DMA form.

### Renewal:

Application for aircraft registration shall be filed annually with the Office of Aviation during the month of January, and shall be renewed according to the standard renewal procedure of Section 4745.01 to 4745.03 of the Revised Code. Aircraft Registration **Renewals must be postmarked by January 31, 2009.** Aircraft Registration Renewals postmarked after the January deadline will be referred to the Ohio Attorney General.

### New Registration:

Upon purchasing an aircraft, the buyer shall make application for registration within 30 days after purchase. (ORC 4561.18) There is no reduction in fee for aircraft acquired later in the year.

### \$500 Fine:

Changes to the Ohio Revised Code (ORC 4561.22) now provide for a fine of up to **\$500** per aircraft per year for failure to annually register any aircraft that is based in Ohio.

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### **Mailing Checklist**

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- ✓ **Registration Category box checked**
- ✓ **Aircraft and Owner Information reviewed for accuracy**
- ✓ **Application Form Signed and Dated**
- ✓ **Correct Fee enclosed (if required) (Check payable to: **TREASURER STATE OF OHIO**)**
- ✓ **DMA Form - complete and enclosed (if required) with Aircraft Registration Application**

For questions about aircraft registration please e-mail: **[odot.aircraft.registration@dot.state.oh.us](mailto:odot.aircraft.registration@dot.state.oh.us)**

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### Mailing Instructions:

To speed processing use *Mailing Checklist* above.

◆ Mail To: Ohio Department of Transportation  
Ohio Office of Aviation  
Aircraft Registration  
2829 W. Dublin-Granville Rd.  
Columbus, Ohio 43235-2786

## READ BEFORE COMPLETING YOUR DMA FORM

Forms not conforming to the specifications listed below or not submitted to the appropriate agency or office will not be processed.

- To complete this form, you will need a copy of the Terrorist Exclusion List for reference. The Terrorist Exclusion List can be found on the Ohio Homeland Security Web site at the following address:

<http://www.homelandsecurity.ohio.gov/dma.asp>

- Be sure you have the correct DMA form. If you are applying for a state issued license, permit, certification or registration, the "State Issued License" DMA form must be completed (HLS 0036). If you are applying for employment with a government entity, the "Public Employment" DMA form must be completed (HLS 0037). If you are obtaining a contract to conduct business with or receive funding from a government entity, the "Government Business and Funding Contracts" DMA form must be completed (HLS 0038). The Pre-certification form (HLS 0035) should only be completed if you are specifically instructed to do so by the agency or office requesting the form.
- Your DMA form is to be submitted to the issuing agency or entity. "Issuing agency or entity" means the government agency or office that has requested the form from you or the government agency or office to which you are applying for a license, employment or a business contract. For example, if you are seeking a business contract with the Ohio Department of Commerce's Division of Financial Institutions, then the form needs to be submitted to the Department of Commerce's Division of Financial Institutions. Do NOT send the form to the Ohio Department of Public Safety UNLESS you are seeking a license from or employment or business contract with one of its eight divisions listed below.

- Department of Public Safety Divisions:

Administration	Ohio Homeland Security*
Ohio Bureau of Motor Vehicles	Ohio Investigative Unit
Ohio Emergency Management Agency	Ohio Criminal Justice Services
Ohio Emergency Medical Services	Ohio State Highway Patrol

- \* DO **NOT** SEND THE FORM TO OHIO HOMELAND SECURITY UNLESS OTHERWISE DIRECTED. FORMS SENT TO THE WRONG AGENCY OR ENTITY WILL NOT BE PROCESSED.



STATE ISSUED LICENSE

In accordance with section 2909.32 (2)(a) of the Ohio Revised Code

DECLARATION REGARDING MATERIAL ASSISTANCE/NONASSISTANCE TO A TERRORIST ORGANIZATION

This form serves as a declaration of the provision of material assistance to a terrorist organization or organization that supports terrorism as identified by the U.S. Department of State Terrorist Exclusion List (see the Ohio Homeland Security Division Web site for a reference copy of the Terrorist Exclusion List).

Any answer of "yes" to any question, or the failure to answer "no" to any question on this declaration shall serve as a disclosure that material assistance to an organization identified on the U.S. Department of State Terrorist Exclusion List has been provided. Failure to disclose the provision of material assistance to such an organization or knowingly making false statements regarding material assistance to such an organization is a felony of the fifth degree.

For the purposes of this declaration, "material support or resources" means currency, payment instruments, other financial securities, funds, transfer of funds, and financial services that are in excess of one hundred dollars, as well as communications, lodging, training, safe houses, false documentation or identification, communications equipment, facilities, weapons, lethal substances, explosives, personnel, transportation, and other physical assets, except medicine or religious materials.

Form with fields: LAST NAME, FIRST NAME, MI, HOME ADDRESS, CITY, STATE, ZIP, COUNTY, HOME PHONE, WORK PHONE

COMPLETE THIS SECTION ONLY IF YOU ARE A COMPANY, BUSINESS OR ORGANIZATION

Form with fields: BUSINESS/ORGANIZATION NAME, PHONE, BUSINESS ADDRESS, CITY, STATE, ZIP, COUNTY

DECLARATION

In accordance with section 2909.32 (A)(2)(b) of the Ohio Revised Code

For each question, indicate either "yes," or "no" in the space provided. Responses must be truthful to the best of your knowledge.

- 1. Are you a member of an organization on the U.S. Department of State Terrorist Exclusion List?
2. Have you used any position of prominence you have with any country to persuade others to support an organization on the U.S. Department of State Terrorist Exclusion List?
3. Have you knowingly solicited funds or other things of value for an organization on the U.S. Department of State Terrorist Exclusion List?
4. Have you solicited any individual for membership in an organization on the U.S. Department of State Terrorist Exclusion List?
5. Have you committed an act that you know, or reasonably should have known, affords "material support or resources" to an organization on the U.S. Department of State Terrorist Exclusion List?
6. Have you hired or compensated a person you knew to be a member of an organization on the U.S. Department of State Terrorist Exclusion List, or a person you knew to be engaged in planning, assisting, or carrying out an act of terrorism?

In the event of a denial of licensure due to a positive indication that material assistance has been provided to a terrorist organization, or an organization that supports terrorism as identified by the U.S. Department of State Terrorist Exclusion List, a review of the denial may be requested. The request must be sent to the Ohio Department of Public Safety's Division of Homeland Security. The request forms and instructions for filing can be found on the Ohio Homeland Security Division website.

CERTIFICATION

I hereby certify that the answers I have made to all of the questions on this declaration are true to the best of my knowledge. I understand that if this declaration is not completed in its entirety, it will not be processed and I will be automatically disqualified. I understand that I am responsible for the correctness of this declaration. I understand that failure to disclose the provision of material assistance to an organization identified on the U.S. Department of State Terrorist Exclusion List, or knowingly making false statements regarding material assistance to such an organization is a felony of the fifth degree. I understand that any answer of "yes" to any question, or the failure to answer "no" to any question on this declaration shall serve as a disclosure that material assistance to an organization identified on the U.S. Department of State Terrorist Exclusion List has been provided by myself or my organization. If I am signing this on behalf of a company, business or organization, I hereby acknowledge that I have the authority to make this certification on behalf of the company, business or organization referenced above.

X
APPLICANT SIGNATURE DATE