

Ohio Transportation Excellence in Diversity and Inclusion Awards

2018 Nomination

Nomination Deadline: January 31, 2018

Sponsored by:



Awards Overview and Nomination Requirements

1. Program Name

The program is named “Ohio Transportation Excellence in Diversity and Inclusion Award.” The program is a cooperative effort between the Ohio Department of Transportation (ODOT), the American Council of Engineering Companies (ACEC) of Ohio, and the Conference of Minority Transportation Officials-Columbus (COMTO Columbus). The awards are sponsored by the Ohio Contractors Association (OCA) and the American Council of Engineering Companies (ACEC) of Ohio.

2. Awards Granted

Eight (8) awards will be presented at the 2018 Civil Rights Symposium. Individual(s) and or Organizations are encouraged to submit one nomination in each category. One award will be given in each of the nomination categories. These awards recognize outstanding individuals and businesses that have developed a positive reputation in the industry for professionalism, integrity in work standards and performance, exhibit a commitment to business development, and uphold the spirit and principles of Civil Rights in Transportation and Diversity and Inclusion.

3. ODOT is seeking nominations for the following categories:

- **Director’s Award for Excellence in Diversity and Inclusion Advocacy**

This award recognizes an individual who has been identified as an early leader in the transportation industry. This individual has done milestone-achieving work in uplifting and embracing the value of Diversity and Inclusion. This award will comprise evaluating the commitment to Title VI, Title VII, and ADA compliance in transportation.

- **DBE Contractor of the Year Award**

This award recognizes an outstanding DBE contractor that has developed a positive reputation in the industry for professionalism, integrity in work standards and performance; exhibits a commitment to business development; and upholds the spirit and principles of the DBE program.

- **DBE Consultant of the Year Award**

This award recognizes an outstanding DBE consultant that has developed a positive reputation in the industry for professionalism, integrity in work standards and performance; exhibits a commitment to business development; and upholds the spirit and principles of the DBE program.

- **Prime Contractor of the Year Award**

This award recognizes an outstanding Prime Contractor that has excelled in upholding the requirements of the federal DBE Program and has a demonstrated track record of partnering with, utilizing, and forming strategic alliances with DBE firms to participate on ODOT contracts through the awarding of subcontracts to DBE firms.

- **Prime Consultant of the Year Award**

This award recognizes an outstanding Prime Consultant that has excelled in upholding the requirements of the federal DBE Program and has a demonstrated track record of partnering with, utilizing, and forming strategic alliances with DBE firms to participate on ODOT contracts through the awarding of subcontracts to DBE firms.

- **Local Public Agency of the Year Award**

This award recognizes an outstanding Local Public Agency that has excelled in upholding the requirements of the federal program and has a demonstrated track record of partnering with ODOT and DBE firms, while also encouraging the utilization of DBE firms on local-let, federally funded DOT projects.

- **Transit System of the Year Award**

This award recognizes an outstanding Public Transit System that advocates for and provides safe and reliable personal mobility by offering public transportation in and among Ohio’s urban and rural areas, thus connecting underserved communities with their increased need for convenient, affordable public transportation to jobs, medical appointments, shopping, and recreational activities.

- **Business Development Award**

This award recognizes an outstanding employer with a commitment to workforce and business development and demonstrates leadership in small business development and mentor protégé in construction and engineering in the transportation industry.

4. Schedule

11/2017	Call for Nominations
1/31/2018	Nomination Packages Due to Committee Chair to distribute to committee for review
3/8/2018	Awards Committee meeting
3/16/2018	Awards Committee selections
3/23/2018	Short list award notification
4/10/2018	ODOT/ACEC Partnering Conference – Awards Ceremony

5. Judging

Award winners will be selected by an Excellence in Diversity and Inclusion Committee with membership as follows:

Organization	Number of Members
ODOT Division Opportunity Diversity and Inclusion	2
ODOT Construction Management	1
ODOT LPA	1
ODOT Capital Programs / Planning & Engineering	3
Federal Highway Administration	1
American Council of Engineering Companies of Ohio	1
Ohio Contractors Association	1
Ohio Public Transit Association	1
UPC Partners	2
DBE Partners	2

Judging will be based solely on nomination materials submitted, based on the following criteria. Be sure that each nomination clearly lists this information:

Committee Rating Criteria

Rating Category
Commitment to Diversity and Inclusion efforts
Excellence Work Standards and Performance
Commitment to DBE Program
Commitment to Workforce Development Training
DBE Business Outreach / Inclusion efforts

6. Nomination - submittal requirements

Each **nomination** should be compiled into a single submittal. Each nominee is judged solely on the information submitted.

Information - required at the beginning of each nomination (See following form)

- Name of the Company or Firm
- Category for which project is being nominated
- Name and contact information for Organization / Person submitting

7. Nomination Submittal Procedures

Submit the nomination in an electronic format as follows:

- Email **one single PDF** of the complete nomination to: Lynn Stevens
- Format the PDF to include only 8.5"x11"
- Some judges will review the files electronically and some will choose to print them; prepare the PDF to be printer-ready with one click
- 1 page (maximum) per nomination category
- 10 MB maximum PDF file size

Do not submit hard copies of any nomination materials, and do not send CD-ROM's.

**2018 ODOT Civil Rights Symposium DBE Awards Program
Nomination Form**

Return Form by January 31, 2018 to:
lynette.stevens@dot.ohio.gov

Lynn Stevens
DBE Civil Rights Symposium Awards Committee Chair
ODOT District 6 Headquarters
400 E. William Street, Delaware, OH 43015

Provide the following information on the firm being nominated.

Award Category _____

Company Name _____

Contact Name _____

Phone _____

Email _____

Address _____

Name of Nominator: _____

Organization: _____

Phone: _____ Email: _____

We look forward to receiving your nominations!

This form is for the (8) nominations in the Award Category (one page per category, please):

Provide a concise statement of qualities (unique/special) and performance that merit the award. (Attach additional pages if necessary). Please include an example(s) of the impact of the nominee's contribution to diversity and inclusion within the transportation industry with a particular focus on the Rating Categories listed on page 4.
