

## Directions for Accessing LPA Payment Information

The LPA can access project specific payment information made by ODOT through accessing ODOT's website [www.dot.state.oh.us](http://www.dot.state.oh.us). This information can also aid the LPA in audit reporting under OMB Circular A-133, Subpart B.

- ! Go to ODOT's website and click on **Financial** at top of page.
- ! Click on the hyperlink that says **Construction Projects/Payments/Bond Inquiry** under Payment Information.
- ! Type in the user name and password. The user name is **fin.user** and the password is **general**. Use all small letters. Everyone uses the same name and password.
- ! On the left side of the page, under **PID Search Accounting PID**, enter the PID for the specific project cost information. The PID can be obtained from the front page of each individual project agreement between ODOT and the LPA.
- ! Click on **Finance Info** hyperlink at top right hand side of page.
- ! Select Starting Date for query and click on **Accounting Payments**.
- ! The results will show all payments made by ODOT on that particular project including payments directly to the LPA and project payments made directly to the contractor.
- ! Any questions, call ODOT Finance at 614-466-0588.