Board Members Present: CEAO – Bill Lozier (Licking), Warren Schlatter (Defiance), Steve Luebbe (Fayette); OML – Terry Lively (Belmont), Leo Shanayda (Springfield); OTA – Greg Butcher (Violet Township); Academia – Eric Steinberg (Ohio Univ); ODOT – Mitch Blackford (D6), Jack Noble (D4), John MacAdam (ODOT), Anna Kuzmich (D11); Non-Voting: Vicky Fout (ODOT), Mike Fitch (ODOT)  
Others Present: Debbie Cox (ODOT)  
Not Able to Attend: Frank Burkett (FHWA); Hassan Zahran (Columbus); Edward Meixner (Ashland); Paul Schmelzer (Findlay)

Summary

Meeting began at 10:15AM with attendance and approval of the May 20, 2014 meeting minutes.

The Board discussed and approved participation in two national pooled fund studies:

- Practical Design Guidelines for Replacement of Deficient Bridges with Low-Water Stream Crossing in the Rural Midwest (SOL1373) lead by Kansas DOT.  
- 11th International Conference on Low Volume Roads and Peer Exchange (SOL1378) led by Iowa DOT.

The Board reviewed the policies and procedures governing the program. The following items were reaffirmed with no modifications:

- Strategic Research Plan
- Standard Operating Procedures
- Research Idea Evaluation & Prioritization Criteria
- Request for Proposals Form
- Proposal Review Form

The following items were approved with minor modifications as noted:

- Proposal Formatting & Submission Guidelines: Additional verbiage will be added to the guidelines to encourage researchers to submit smaller proposal and to “be concise” in their submissions.
- Research Idea Form: Questions #2 and #3 will be merged into one question and additional explanation will be added to the duration/funding question.
- General Annual Calendar: Submission deadline for research ideas is extended into early November.  

The ORIL Guidebook and website will be updated to accommodate for changes in forms/policies as approved above.

The Board confirmed the following items concerning board membership (effective January 1, 2015):

- CEAO: Brett Boothe (Gallia) replacing Ed Meixner (Ashland) for a 4-year term.
- CEAO: Warren Schlatter (Defiance) reappointed for a 4-year term.
- OML: Leo Shanayda (Springfield) reappointed for a 4-year term.
- OML: Paul Schmelzer (Findlay) reappointed for a 4-year term.
- ODOT: Jennifer Elston (District 8) replacing John MacAdam (Central Office) for a 4-year term.
- ODOT: Brian Olson (District 4) replacing Mitch Blackford (District 6) for a 4-year term.

The Board selected the following Academic representatives effective January 1, 2015:

- Eric Steinberg (Ohio University) for a 2-year term.
- Rui Liu (Kent State University) for a 2-year term.

The meeting was adjourned at 12:10 PM. The next meeting will be held on December 17, 2014 from 10:00am-3:00pm at the Don Scott Airport Facility.

Above minutes were approved by the ORIL Board on December 17, 2014.