

Division of Construction Management, August 5, 2002

The following Administrative Ruling is hereby issued:

While the 2002 spec book eliminated the requirement for formally reporting all **temporary materials**, it was not intended to have no records of what temporary materials were supplied. This administrative ruling establishes general requirements for control, acceptance and documentation of temporary construction items and any associated materials to assure safety, quality and durability.

- 1) The Engineer will evaluate temporary construction and material items according to 106.03
 - a. The Engineer will document temporary items by including in the project file:
 - (1) Type.
 - (2) Source.
 - (3) Quantity.
 - (4) Any delivery tickets or provided documentation the Engineer used as evidence for acceptance.
 - (5) Certification showing compliance with NCHRP 350 or permitted usage of inventory items.
 - b. Treat the following temporary construction and material items as permanent items and follow standard acceptance procedures using CMS to document acceptance of these items.
 - (1) Temporary concrete pavement items.
 - (2) Temporary asphaltic concrete pavement items.
 - (3) Temporary structure items.
 - (4) Any other temporary item that will be permanently incorporated into the completed project.
- 2) The Engineer may document inspection and acceptance of temporary items by entry into the Daily Diary. Any accompanying documentation or required certifications will be maintained in a file for the applicable pay item.

If the Engineer has accepted temporary items by the above procedures without issuing a TE-30 to the District Lab, then at the conclusion of the project, the Engineer will complete and submit to the District Testing Engineer the **Certification Of Temporary Materials** given in Appendix A.

Appendix A

STATE OF OHIO
DEPARTMENT OF TRANSPORTATION

CERTIFICATION OF TEMPORARY MATERIALS FOR CONSTRUCTION AND ROADSIDE IMPROVEMENT ITEMS

PROJECT NO: _____

COUNTY: _____

ROUTE NO: _____

SECTION NO: _____

REF NOs: _____

PID NO: _____

FEDERAL NO: _____

CONTRACTOR: _____

This letter certifies that all construction and material items reported as “Temporary Items” or incorporated into this project have been approved in accordance with contract requirements and Department regulations and are documented in the project records.

PROJECT ENGINEER / SUPERVISOR

DATE

Exceptions to this certification are also documented in the project records.

cc: District Testing Engineer
District Construction Engineer
Project File