

**04-19-21 Posting Date
A/E Consultant Financial Prequalification Process**

The Department is in the process of migrating to a new website platform; accordingly, please see the following webpage for information regarding the A/E Financial Prequalification Process, including annual overhead-rate submittals, PPP loan forgiveness guidance, and related tools and templates:

<https://www.transportation.ohio.gov/wps/portal/gov/odot/programs/external-audits/audit-consultant#page=1>

**04-19-21 Posting Date
NHI Designing for Pedestrian Safety**

The NHI Designing for Pedestrian Safety course, NHI 380089V, is being offered through OHIO LTAP free of charge, thanks to a grant by U.S. DOT/NHTSA and ODPS.

This course is intended to help state and local transportation engineering professionals address pedestrian safety issues through design and engineering solutions. Participants will learn:

- 1) That pedestrians belong in geometric design, operations, and safety considerations.
- 2) The significance of land-use, street connectivity, and site design in helping to make a safer pedestrian environment.
- 3) To understand human behavior issues related to pedestrians and drivers interacting safely and common pedestrian crash types.
- 4) To understand the role that planning and street design play in pedestrian safety.
- 5) Effective solutions and best practices in design and operations for pedestrian safety.

The available dates are June 1 - 4, 2021 from 9:00 am - 12:00 pm daily or July 12 - 15, 2021 from 9:00 am - 12:00 pm daily.

This grant-funded course is being offered free of charge to OHIO RESIDENTS ONLY, if all sessions are completed. The grant funding will only cover the NHI registration fee for persons who complete the entire course. Those not completing all four sessions will be billed \$175 for the NHI course cost. Participants must complete ALL SESSIONS of this 4-day training in order to receive a Certificate of Completion.

Please visit <https://ltap.enrollware.com/schedule> to register for a seat.

**04-05-21 Posting Date
NOTICE: Consultant Services Systems Off-Line**

Starting FRIDAY, APRIL 9 at 2:00 p.m. the following applications will be unavailable thru end of day SATURDAY, APRIL 10 due to migration to a new database platform.

ELLIS
CSS/CES
Consultant Payment
PDP/SAFe

Consultants will not have access to these systems during this down time. Any reports on our website generated from CSS/CES will also not be available.

04-05-12 Posting

Paycheck Protection Program Loan Forgiveness Adjustments

The Department has issued the following guidance for Paycheck Protection Program loan forgiveness adjustments (financial submittal documents).

Please see the ODOT External Audits web page:

[https://www.dot.state.oh.us/Divisions/Finance/Auditing/Templates%20and%20Tools/ODOT%20Audit%20Bulletin%20084-21%20-%20PPP%20Loans%20\(SPG-OEA\).pdf](https://www.dot.state.oh.us/Divisions/Finance/Auditing/Templates%20and%20Tools/ODOT%20Audit%20Bulletin%20084-21%20-%20PPP%20Loans%20(SPG-OEA).pdf)

[https://www.dot.state.oh.us/Divisions/Finance/Auditing/Templates%20and%20Tools/ODOT%20Audit%20Bulletin%20084-21%20-%20PPP%20Loans%20\(SPG-OEA\)%20-%20OUTLINE%20BULLETS%20FOR%20ACEC%20OHIO.docx](https://www.dot.state.oh.us/Divisions/Finance/Auditing/Templates%20and%20Tools/ODOT%20Audit%20Bulletin%20084-21%20-%20PPP%20Loans%20(SPG-OEA)%20-%20OUTLINE%20BULLETS%20FOR%20ACEC%20OHIO.docx)

https://www.dot.state.oh.us/Divisions/Finance/Auditing/Templates%20and%20Tools/HCFF%20Info%20Memo_Treatment%20of%20PPP%20Funds%20for%20AE%20Consultants_3-24-21.pdf

[https://www.dot.state.oh.us/Divisions/Finance/Auditing/Templates%20and%20Tools/Paycheck%20Protection%20Program%20\(PPP\)%20Certification.pdf](https://www.dot.state.oh.us/Divisions/Finance/Auditing/Templates%20and%20Tools/Paycheck%20Protection%20Program%20(PPP)%20Certification.pdf)

Additionally, a working session (web conference) with the ACEC regarding this issue is available at the following site:

https://us02web.zoom.us/rec/share/8XY9aOA2O4G5FaZgU2ayh1Q1ugd2ZLkbGkAUUs3vcVVdGYTyruJti2CDQdQFT8Hr9.sQjIF_BC9DHxixt6

04-05-21 Posting Date

Volume 4: Consultant Fee Estimation Guidance, April 2021 Edition

As a result of ongoing review, feedback, and fee committee evaluation, Consultant Services has posted an updated/revised Consultant Fee Estimation Guidance, April 2021 Edition to this website under the Heading "Manuals & Contract Documents".

Summary of Changes, April 2021 Edition

- 1) The Log of Changes/Revisions Made has been updated in the Manual.
- 2) Minor revisions to fee guidance hours and guidance notes in the following sections: Preliminary Engineering, Maintenance of Traffic, Drainage, Roadway, Geotechnical Services, Structures, and Right of Way Acquisition.

The Guidance should be viewed as an ongoing improvement process that makes the best use of feedback from users. Both Consultants and ODOT staff are encouraged to continually evaluate the Guidance with a goal of adding to and improving the document.

**03-22-21 Posting Date
District 6 May Programmatic Reference Information Available**

Project overview videos for the District 6 projects in the May Programmatic have been posted to the ftp website below. Reference materials (studies, existing plans, photos, etc.) are also being placed at this directory, and will be organized by PID as they are uploaded.

ftp://ftp.dot.state.oh.us/pub/Districts/D06/Downloads/May%20Programmatic%202021/

**03-15-21 Posting Date
Research Proposal Request
Response Due Date: 04-12-21**

The Research Section at the Ohio Department of Transportation is now accepting proposals for the following studies:

Solicitation #	Project Title	Deadline
2022-06 Re-Posting	Improving Roadside Herbicide Application Safety and Versatility	April 12, 2021 3:00PM(ET)

Please note, this posting is a re-posting in addition to the current posting. Be sure to read all information carefully and follow the appropriate proposal formatting guidelines based on the sponsor. Failure to follow proposal formatting guidelines and submission instructions provided on the RFP website is cause for the rejection of proposals.

To be considered, proposals must be **received** by ODOT Research by the deadline noted in the table. Clarifications received on specific RFPs are also noted in the table. General clarifications related to the RFP process, contracting and proposal formatting are available on the Frequently Asked Questions (FAQs) page. As a reminder:

1. The proposal and budget form will be submitted using an online system, Formstack. You will complete general information on the form, then attach a MS Word of the proposal and the Excel budget form. After you click submit, you will receive a confirmation email. Attachments are limited to 25 MB.
2. Emailed submissions will **not** be accepted.
3. Non-Ohio based organizations must include an Ohio based partner within the proposal having at least 20% of the total cost or labor of the proposal.
4. Questions regarding a RFP or submission process should be submitted using the RFP Request for Clarification Form located on the RFP site.

Noncompliance with the formatting and submission guidelines is cause for rejection of a submission. ODOT reserves the right to reject any and all submissions. Submissions must be **received** by **3:00 PM (ET)** on **April 12, 2021** in order to be considered. **Absolutely no extensions will be granted to this deadline.** Please make your submission in plenty of time to allow for servers to process your submission. Proposals received after the deadline time,

according to the ODOT computer time, will not be considered. Additional information concerning submission requirements is available on the above listed site.

All questions concerning the solicitation and RFPs, including technical clarifications of the project, as well as formatting and submission of proposals, MUST be submitted using the RFP Request for Clarification Form. While RFPs are posted, communications concerning posted RFPs with any individuals out of ODOT's Research Section is **prohibited**. **Failure to adhere to this could result in proposal disqualification**. Clarifications will be posted as they become available, so check the website regularly for updates. Please feel free to forward this message to your colleagues.

To access the RFP site and obtain information on submission requirements, go to:

<https://www.transportation.ohio.gov/wps/portal/gov/odot/programs/research-program/request-for-proposals/01-request-for-proposals>

03-08-21 Posting Date

Office of Roadway Engineering

The Office of Roadway Engineering created the OATS (ODOT Analysis and Traffic Simulation) Users Group. Below are links with additional information. Please forward this information to anyone that may be interested.

[OATS Users Group Sign Up](#)

(https://www.dot.state.oh.us/drrc/Documents/dot_oats_user_group.html)

OATS Website

(<https://www.transportation.ohio.gov/wps/portal/gov/odot/working/engineering/roadway/manuals-standards/oats-support/welcome>)

1. The [OATS website](#) has been redesigned. The following revisions/additions have been made.
2. Revised OATS Manual, dated January 2021 (changes are shown in red).
3. Added an [OATS Users Group webpage](#).
(<https://www.transportation.ohio.gov/wps/portal/gov/odot/working/engineering/roadway/manuals-standards/oats-support/user-group-and-support/02-oats-user-group-meeting-2020-12-09>)
4. Added TransModeler Resources including [training videos](#)
(<https://www.transportation.ohio.gov/wps/portal/gov/odot/working/engineering/roadway/manuals-standards/oats-support/user-group-and-support/01-oats-training-video-playlist>)
and [fee estimation spreadsheet](#)
(<https://www.transportation.ohio.gov/wps/portal/gov/odot/working/engineering/roadway/manuals-standards/oats-support/oats>) under "Additional Downloads."

Next OATS Users Group Meeting

The next meeting will be held in May/June 2021. We would like to have several people present on unique or interesting traffic analysis projects. OATS is less than a year old; therefore, it does not need to be a project that complies with the OATS Manual." If you are interested in presenting or would like to see specific topics covered, please contact Gary Harrington at Gary.Harrington@dot.ohio.gov by 03.26.2021.

If you have OATS related questions, please contact the District Traffic Engineer, or the following people:

Gary.Harrington@dot.ohio.gov for general questions or for projects in Districts 5, 6, 7, or 11.

Adam.Koenig@dot.ohio.gov for projects in Districts 1, 4, 10, or 12.

Mary.Bapu-Tamaskar@dot.ohio.gov for projects in Districts 2, 3, 8, or 9.

**02-22-21 Posting Date
Tentative DBE and EDGE Goals, and SBE Set-Aside
Programmatic Consultant Selection Group No. 05-03-21**

The projects listed for the 05-03-21 Programmatic Consultant Selection Group under the Future Consultant Program heading (shown below on this page of the web site) include a tentative listing of the projects assigned DBE and EDGE goals. Also included will be the project assigned as an SBE Set-Aside. Please note that this list is preliminary and may change in the actual posting.

**02-22-21 Posting Date
District 8 May 2021 Programmatic Information Available**

In addition to the reference information already provided by District 8, the draft scope narrative, scope exhibits, and scope attachments for District 8 projects HAM-75-1.05, PID No. 133361 and HAM-75-1.95, PID No. 114161, in the 05-03-21 Programmatic Selection Group have been posted to the ftp websites below.

Consultants are reminded that this information is the initial drafts, and that final official versions will be provided at the time of the official programmatic posting.

<ftp://ftp.dot.state.oh.us/pub/Districts/D08/113361/>

<ftp://ftp.dot.state.oh.us/pub/Districts/D08/114161/>

Questions on the draft information can be directed to Lee Matthes, District 8 Consultant Contracts Manger, or Stefan Spinosa, District 8 Capital Programs Administrator.

**02-15-21 Posting Date
ODOT Office of External Audits information for A/E Consulting Engineers**

Due to recent changes in the ODOT Website, the Office of External Audits is providing the following information.

For information, tools, and practice aids and templates for financial cost submittals, indirect cost rate audits, reviews, etc., please see the following updated web sites:

<https://www.transportation.ohio.gov/wps/portal/gov/odot/working/publications/audit-consultant>

<http://www.dot.state.oh.us/Divisions/Finance/Auditing/Pages/Consultants.aspx>

02-15-21 Posting Date

Recent Revisions to PN126 (DB Proposal Note) Office of Construction Administration Notice

ODOT is required to ensure Prime Contractors pay subcontractors and subconsultants within 10 days of receipt of payment from ODOT. ODOT is made aware of intended subcontracts through the "C-92" Request to Sublet process.

PN126 has been updated in January 2021 to require the Prime Contractor to notify the subletting of the design portion of the project. Prior to this revision, designers and subconsultants were only required to be prequalified but not required to be identified. Because of the C-92 process, designers and subconsultants are included in the ODOT CRL system and must acknowledge payment receipt. While the revisions appear minor, they ensure Designers and Subconsultants payments are reported and tracked. Key changes shown in *red*.

Designer. The individual, firm, or corporation *to whom the Contractor sublets the Design Document(s) portions of the Contract and is* in charge of the Design Document(s) portions of the Contract (not necessarily including Work incorporated in the preparation of Working Drawings) *who prior to such undertaking receives the written consent of the Director...*

Subconsultant. Any person or organization to whom the Designer or DBT has sublet or assigned any portion of its contractual obligations for the development of Design Documents, *who prior to such undertaking receives the written consent of the Director...*

108.01 Subletting of the Contract. Perform Work amounting to not less than 50 percent of the Contract Price with its own organization, unless otherwise approved by the Director. The phrase "its own organization" includes only workers employed and paid directly, inclusive of employees who are employed by a lease agreement acceptable to the Department, and equipment owned or rented with or without operators by the Contractor. The phrase does not include employees or equipment of a *Designer, subconsultant, subcontractor, assignee, or agent of the Contractor*. Obtain the Director's written consent to subcontract, *subconsultant, sublet, sell, transfer, assign, or otherwise relinquish rights, title, or interest in the Work*. Provide the Director with a copy of all Disadvantaged Business Enterprise subcontracts....

The Contractor's percentage of the total Contract Price includes the cost of materials and manufactured products purchased by the Contractor, but not the cost of materials and manufactured products purchased by subcontractors....Use actual subcontract *and subconsultant* prices for calculating compliance with any Disadvantaged Business Enterprise (DBE) percentage subcontracting *and subconsulting* obligations. ...

Impact:

Requires the Prime Contractor to submit a "Request to Sublet" for a Designer (issuance of a "C-92 form") for all Designers on a project (not just DBE subconsultant).

Prime is required to submit electronically:

<http://www.dot.state.oh.us/Divisions/ContractAdmin/Contracts/Pages/SiteXchange.aspx>

Requires the Prime Contractor to report in AASHTOWare CRL when a payment is made to a Designer.

The Designer must then acknowledge when they have received the payment.

<http://www.dot.state.oh.us/Divisions/ConstructionMgt/CRL/Pages/CRL-Payment.aspx>

02-15-21 Posting Date
Research Proposal Request
Response Due Date: 03-22-21

The Research Section of the Ohio Department of Transportation is now accepting proposals for the following studies:

Solicitation #	Project Title	Deadline
2021-03A	Infrastructure Owner Operator (IOO) Strategic Roadmap for Accelerated Adoption of Automated Vehicles (AVs) - Pooled Fund	March 22, 2021 3:00PM (ET)

Please note, this posting is a new posting in addition to the current postings. Be sure to read all information carefully and follow the appropriate proposal formatting guidelines based on the sponsor. Failure to follow proposal formatting guidelines and submission instructions provided on the RFP website is cause for the rejection of proposals.

To be considered, proposals must be **received** by ODOT Research by the deadline noted in the table. Clarifications received on specific RFPs are also noted in the table. General clarifications related to the RFP process, contracting and proposal formatting are available on the Frequently Asked Questions (FAQs) page. As a reminder:

5. The proposal and budget form will be submitted using an online system, Formstack. You will complete general information on the form, then attach a MS Word of the proposal and the Excel budget form. After you click submit, you will receive a confirmation email. Attachments are limited to 25 MB.
6. Emailed submissions will **not** be accepted.
7. Non-Ohio based organizations must include an Ohio based partner within the proposal having at least 20% of the total cost or labor of the proposal.
8. Questions regarding a RFP or submission process should be submitted using the RFP Request for Clarification Form located on the RFP site.

Noncompliance with the formatting and submission guidelines is cause for rejection of a submission. ODOT reserves the right to reject any and all submissions. Submissions must be **received** by **3:00 PM (ET)** on **March 22, 2021** in order to be considered. **Absolutely no extensions will be granted to this deadline.** Please make your submission in plenty of time to allow for servers to process your submission. Proposals received after the deadline time, according to the ODOT computer time, will not be considered. Additional information concerning submission requirements is available on the above listed site.

All questions concerning the solicitation and RFPs, including technical clarifications of the project, as well as formatting and submission of proposals, MUST be submitted using the RFP Request for Clarification Form. While RFPs are posted, communications concerning posted RFPs with any individuals out of ODOT's Research Section is **prohibited**. **Failure to adhere to this could result in proposal disqualification**. Clarifications will be posted as they become available, so check the website regularly for updates. Please feel free to forward this message to your colleagues.

To access the RFP site and obtain information on submission requirements, go to this link:

www.transportation.ohio.gov/research and click on Request for Proposals.

Thank you for your interest in transportation research in Ohio.

02-08-21 Posting Date

Upcoming New Permitted Lane Closure Schedule (PLCS) System

1. The statewide Permitted Lane Closure Schedule (PLCS) system is being replaced with a new statewide PLCS system that will be rolled out soon.
 - a. The transition plan for project design is to implement the new PLCS system and new related plan note into projects not yet complete with Stage 2 design at the time of system roll out.
 - b. Construction industry will see the inclusion of the new PLCS and new plan note in plans once they advance to advertisement/sale.
2. There is a new ODOT PLCS webpage that is being used as a landing page for all things related to the earlier and new statewide PLCS systems.
 - a. The can be found by searching for "PLCS" on ODOT's external webpage.
 - 1) Direct website address:
<https://www.transportation.ohio.gov/wps/portal/gov/odot/working/data-tools/resources/permitted-lane-closure>
 - b. The earlier PLCS system can be accessed from this new webpage.
 - c. A link to the new PLCS system will be added to this webpage once rolled out.
 - 1) The District Work Zone Traffic Managers are currently preparing the PLCS segments and associated schedules in the new PLCS system and will publish their schedules once complete. Until drafted schedules are published, they are not viewable from public side of the system.
 - 2) No login credentials are needed to view published schedules from the public side of the system.
 - d. *TIP: If you have a favorite or shortcut saved to the earlier PLCS, update it to point to the new ODOT PLCS webpage. Access to the earlier PLCS system is maintained from this webpage and it will also ensure that you will be seeing all new PLCS related information posted as well.*
3. Videos and other informational documents will be created and added to the new ODOT PLCS webpage over time. Please continue to check back.
 - a. Currently posted to the webpage is a document highlighting some of the major differences between the earlier and new PLCS systems.

If you have any questions, please contact Emily Willis at Emily.Willis@dot.ohio.gov (Roadway Engineering) or Patrick Bierl at Patrick.Bierl@dot.ohio.gov (Construction Administration).

02-02-21 Posting Date
SUM-76/77/8-8.24/9.74/0.00 Construction Inspection/Construction Administration
PID No. 102329
Programmatic Selection Notification 02-01-21
Response Due Date: 02-22-21 2:30PM

Due to continuing questions regarding submitting a Letter of Interest for the SUM-76/77/8 Cons Insp/Cons Admin project, please see additional clarification below.

Consultant teams may submit for both the Design-Build project and the Construction Inspection/Construction Administration project. The Design-Build team will be selected approximately March 11, 2021. The Construction Inspection team will be selected late March 2021.

Any firm that submits an LOI as a Prime Consultant for the Construction Inspection project will not be short listed if they were chosen for the Design-Build team. Additionally, if the selected Construction Inspection team includes a subconsultant who was chosen for the Design-Build team, the Prime Consultant will be asked to replace that subconsultant after selection.

02-01-21 Posting Date
SUM-76/77/8-8.24/9.74/0.00 Construction Inspection/Construction Administration
PID No. 102329
Programmatic Selection Notification
Response Due Date: 02/22/21 2:30PM

The Department has posted a Request for Letters of Interest for the above referenced project on the Consultant Services website.

NOTE:

This Request for Letters of Interest involves Construction Inspection/Construction Administration services for a project that is proceeding as a Design-Build construction project, with an estimated award date of March 11, 2021. The Department recognizes that a subconsultant included in a Prime Consultant Team for this solicitation may be selected for the Design-Build Project Team. In this instance, the Department will allow the Selected Prime Consultant to update their Team accordingly to replace the D-B selected subconsultant(s) to avoid any conflict of interest. Any Prime Consultant that is included in a Design-Build Team, submitting a Letter of Interest for this Request for LOIs, will be eliminated from consideration to avoid a conflict of interest.

01-25-21 Posting Date
ODOT Traffic Academy Updates for 2021

Based on several questions received regarding the ODOT Traffic Academy courses for this year, we would like to provide the following updates.

In collaboration with ODOT’s Office of Roadway Engineering and various instructors, we have been working to convert the Traffic Academy courses to virtual format, either as Webinars or eLearning modules. A general timeframe is listed below regarding the availability of each topic this year.

Safety Studies – Will be offered as a Webinar series course this Spring.

Intelligent Transportation Systems (ITS) – Webinar Replay is scheduled for February 4. To register:

<https://www.transportation.ohio.gov/wps/portal/gov/odot/programs/ltap/all-events/its>

Highway Lighting – Currently available as eLearning modules. Visit the Traffic Academy webpage with instructions listed under Highway Lighting at:

<https://www.transportation.ohio.gov/wps/portal/gov/odot/programs/ltap/technical-assistance/traffic-academy>

Interchange Studies – In development for eLearning; Spring 2021.

Traffic Signals – In development for eLearning; Spring 2021.

Signings & Markings – In development for eLearning; Spring 2021.

Maintenance of Traffic – Future eLearning; mid- to late-2021.

Additional updates will be posted at:

<https://www.transportation.ohio.gov/wps/portal/gov/odot/programs/ltap/technical-assistance/traffic-academy>

as they become available.

01-18-21 Posting Date
Research Proposal Requests
Response Due Date: 03-01-21

The Research Section at the Ohio Department of Transportation is now accepting proposals for the following studies:

Solicitation No.	Project Title	Deadline
2022-01	Development of Simplified Factors for Lateral Distribution of Loads of Non-Standard Gauge (NSG) Axles	March 1, 2021 3:00PM(ET)
2022-02	Open Framework Standards for Combined Aircraft Sensor Network for the State of Ohio to Detect and Track Lower Altitude Aircraft	March 1, 2021 3:00PM(ET)
2022-03	Benefit analysis of barrier inlet screens	March 1, 2021 3:00PM(ET)

2022-04	Identification of Enhanced Moisture Susceptibility Testing for Asphalt Pavements	March 1, 2021 3:00PM(ET)
2022-05	Establishing Minimum Specification Parameters for Cold Mix Used in Winter Pothole Patching	March 1, 2021 3:00PM(ET)
2022-06	Improving Roadside Herbicide Application Safety and Versatility	March 1, 2021 3:00PM(ET)
2022-07	Achieving Efficiencies within ODOT with the Event Streaming Platform	March 1, 2021 3:00PM(ET)
2022-ORIL1	Optimizing the Performance of Item 404-Low Volume Traffic Mixes	March 1, 2021 3:00PM(ET)
2022-ORIL2	Identification of Maintenance Practices to Impede Corrosion Impacts on Prestressed Concrete Box Beam Bridges	March 1, 2021 3:00PM(ET)

Please note, this posting includes projects for both ODOT and ORIL research programs. Be sure to read all information carefully and follow the appropriate proposal formatting guidelines based on the sponsor. Failure to follow proposal formatting guidelines and submission instructions provided on the RFP website is cause for the rejection of proposals.

To be considered, proposals must be received by ODOT Research by the deadline noted in the table. Clarifications received on specific RFPs are also noted in the table. General clarifications related to the RFP process, contracting and proposal formatting are available on the Frequently Asked Questions (FAQs) page. As a reminder:

9. The proposal and budget form will be submitted using an online system, Formstack. You will complete general information on the form, then attach a MS Word of the proposal and the Excel budget form. After you click submit, you will receive a confirmation email. Attachments are limited to 25 MB.
10. Emailed submissions will **not** be accepted.
11. Non-Ohio based organizations must include an Ohio based partner within the proposal having at least 20% of the total cost or labor of the proposal.
12. Questions regarding a RFP or submission process should be submitted using the RFP Request for Clarification Form located on the RFP site.

Noncompliance with the formatting and submission guidelines is cause for rejection of a submission. ODOT reserves the right to reject any and all submissions.

Submissions must be **received** by **3:00 PM (ET)** on **March 1, 2021** in order to be considered. **Absolutely no extensions will be granted to this deadline.** Please make your submission in plenty of time to allow for servers to process your submission. Proposals received after the deadline time, according to the ODOT computer time, will not be considered. Additional information concerning submission requirements is available on the above listed site.

All questions concerning the solicitation and RFPs, including technical clarifications of the project, as well as formatting and submission of proposals, **MUST** be submitted using the RFP Request for Clarification Form. While RFPs are posted, communications concerning posted RFPs with any individuals out of ODOT's Research Section is prohibited. Failure to adhere to this could result in proposal disqualification. Clarifications will be posted as they become

available, so check the website regularly for updates. Please feel free to forward this message to your colleagues.

To access the RFP site and obtain information on submission requirements, use the following link:

www.transportation.ohio.gov/research and click on Request for Proposals.

Thank you for your interest in transportation research in Ohio.

**12-07-20 Posting Date
District 8 May 2021 Programmatic Reference Information Available**

Project descriptions and draft prequalification lists for District 8 projects HAM-75-1.05, PID No. 133361 and HAM-75-1.95, PID No. 114161 included on the May 2021 Programmatic Group have been posted to the ftp websites below. Draft description of work, draft prequalification list, and reference materials (studies, existing plans, photos, etc.) are also being placed at this directory, and will be organized by PID as they are uploaded.

<ftp://ftp.dot.state.oh.us/pub/Districts/D08/113361/>

<ftp://ftp.dot.state.oh.us/pub/Districts/D08/114161/>

**12-01-20 Posting Date
CUF Training for Consultant Construction Inspectors and Construction Engineers**

In order to comply with the Federal Highway Administration's (FHWA) Conciliation Agreement with the Ohio Department of Transportation (ODOT), all ODOT staff are required to take an annual training class regarding DBE Commercially Useful Function (CUF). Because consultant construction inspectors and construction engineers act on behalf of the Department and as an extension of ODOT staff in the field, FHWA is also requiring all consultant construction inspectors and construction engineers to take the on-line class on an annual basis.

Prior to being assigned new field work in calendar year 2021, each consultant construction inspector/construction engineer will be required to provide a transcript of completion to the District Construction Engineer (or his designee).

The certificate will be good for 1 year. The training is required annually. See instructions below to access the on-line class:

**Commercially Useful Functions (CUF) Training for
Consultant Services Field Inspectors
eLearning Course Instructions**

This course has been designed to provide the training required by the Federal Highway Administration (FHWA) for all Consultant Services Field Inspectors performing work on ODOT, ODOT-let, and/or Local-let federally funded transportation projects in Ohio. This training is required annually.

1. Access the Ohio LTAP Center's eLearning website at:
<http://learning.transportation.ohio.gov>
2. If you already have an Active Directory "MyODOT" login, proceed to step 3.
If not, please follow the instructions for new users available at:


http://www.dot.state.oh.us/Divisions/Planning/LocalPrograms/LTAP/Documents/Request_sign_in_and_password.pdf

and register for a username and password.

3. Click this link to access the eLearning login page:
<https://learning.transportation.ohio.gov/cm/home.html>
4. Using your MyODOT approved username and password, please login to the Ohio LTAP Center's CourseMill program.
 - a. If your username and password will not login and need to be reset, please return to the Ohio LTAP Center's eLearning website (link above in step #1) and follow the instructions for resetting your password.
5. Select the "Course Catalog" tab (top of screen), and then search in the "Course ID" search box for the keyword "CUF". The search should return the course shown below.

Course ID ▲	Title
CUF_Training_Consultant_Services_Field_Inspectors	Commercially Useful Function (CUF) Training for Consultant Services Field Inspectors



6. Click on the image in front of "CUF_Training_Consultant_Services_Field_Inspectors" to enroll in the training.
7. The module will take approximately one hour to complete. There is a graded knowledge check which you must pass. If you don't pass it the first time, you will be given the opportunity to reset the knowledge check and take it again.
8. After enrolling, select the "My Courses" tab at the top of the screen.
9. Once the screen loads, select the image shown here
 
 which will be in front of the "CUF_Training_Consultant_Services_Field_Inspectors" to launch the course.

10. Upon completion, the system will automatically record your accomplishment on your eLearning transcript (select the Transcript tab once you exit the module to verify).
 - a. **Please note, the system will time out after 20 minutes of inactivity. If you need to step away, it is best to logout and then log back in later. When re-entering the course, you will be given the option to return to your last place in the module.**

If you encounter any issues with accessing the Coursemill system or with your MyODOT account, please contact Ohio LTAP at 614-387-7359 or via email at ltap@dot.ohio.gov

**12-01-20 Posting Date
CUF Training for Consultant Designers**

Per the Federal Highway Administration's (FHWA) Conciliation Agreement with the Ohio Department of Transportation (ODOT), FHWA recently clarified that ODOT is not required to train consultant designers on DBE Commercially Useful Function (CUF). ODOT staff will perform the DBE CUF interviews required by FHWA for each consultant agreement. A copy of the PowerPoint presentation given by Consultant Services to the consultant industry in February 2020 has been posted to the Consultant Services website. This presentation is available for design consultants to reference as needed.

**12-01-20 Posting Date
Subconsultant Payment System**

As previously announced 08-24-20, in order to comply with the Federal Highway Administration's (FHWA) Conciliation Agreement with the Ohio Department of Transportation (ODOT), ODOT staff is monitoring the Prompt Payment of all subconsultants. **All prime consultants are now required to report payments to ALL subconsultants on a MONTHLY basis.** No formal training on prompt payment requirements will be presented. Please see updated instruction sheet on the Consultant Services webpage.

**11-30-20 Posting Date
DriveOhio
Preproposal Meeting for STW ATCMTD Truck Platoon Grant
PID No. 111091**

DriveOhio will hold a virtual preproposal meeting for the STW ATCMTD Truck Platoon Grant, PID No. 111091, on **December 16, 2020, 9:00 to 10:00 A.M.** We will use a webinar format for the meeting. Register for the meeting at:

<https://attendee.gotowebinar.com/register/556220253970275855>.

**11-30-20 Posting Date
SUM-76/77/8-8.24/9.74/0.00 Construction Inspection/Construction Administration
PID No. 102329
Revised Programmatic Selection Posting**

The Department has decided to remove the project identified as **SUM-76/77/8-8.24/9.74/0.00 Construction Inspection and Construction Administration, PID No. 102329**, from the January 11, 2021 Programmatic Selection Group.

The Department will post a separate Request for Letters of Interest on February 1, 2021, for this project. The **15% DBE Goal** assigned to this project will remain.

The selection schedule is as follows:

Website Posting	02-01-21	
Letter of Interest Due Date	02-22-21	2:30pm
Selection	Late March 2021	
Authorization	May 2021	

The Department reserves the right to amend the Selection Schedule.

11-30-20 Posting Date Traffic Academy for Highway Lighting

The ODOT Office of Roadway Engineering in partnership with the Ohio LTAP Center have worked to transition the Traffic Academy course on Highway Lighting to an on-demand eLearning format.

Instructions for accessing the course are available at:

http://www.dot.state.oh.us/Divisions/Planning/LocalPrograms/LTAP/Documents/Highway_Lighting_-_eLearning_Course.pdf

This course provides the training required by ODOT's prequalification for Highway Lighting Design, as listed on the Consultant Prequalification Training and Certification List at:

<http://www.dot.state.oh.us/Divisions/Engineering/Consultant/Consultant/Prequalification%20Training%20List.pdf>.

For information about the ODOT Traffic Academy please visit the following website:

<http://www.dot.state.oh.us/Divisions/Engineering/Roadway/TrafficAcademy/Pages/default.aspx>

If you have any questions about accessing the Highway Lighting course, please contact the Ohio LTAP Center at 614-387-7359 or ltap@dot.ohio.gov

11-30-20 Posting Date ACEC Ohio Ethics Training Course

The end of the year is nearing and ACEC Ohio is offering an on-line, on-demand ethics training course customized for Ohio ethics and law for you to complete on your own time.

In 2018, the Ohio Legislature added a new requirement for license renewal; two-hours worth of ethics training pertaining to the Ohio Revised Code every 2 years. With this new requirement, ACEC Ohio acted and developed a low-cost course to satisfy the training requirements.

The ACEC Ohio course consists of a 2-part module equating to 2 hours of work and is available to all engineers working in Ohio for only \$50.

The course is now available! Please visit acecoho.cd2learning.com to get started! Call 614-487-8844 with any questions.

11-23-20 Posting Date
Bridge Inspection Prequalification Category

The ODOT Office of Structural Engineering in partnership with the Ohio LTAP Center have worked to transition the every 5 year required Bridge Inspection Refresher Training to an on-demand eLearning format.

Instructions for accessing the course are available at:

http://www.dot.state.oh.us/Divisions/Planning/LocalPrograms/LTAP/Documents/Bridge_Inspection_Refresher_Training_-_eLearning_Course.pdf

This course meets the requirements of "Bridge: Bridge Inspection Refresher Training" as listed on the Consultant Prequalification Training and Certification List at:

<http://www.dot.state.oh.us/Divisions/Engineering/Consultant/Consultant/Prequalification%20Training%20List.pdf>

If you have any questions concerning course access, please contact the Ohio LTAP Center at 614-387-7359 or ltap@dot.ohio.gov.

11-23-20 Posting Date
Traffic Counts for Traffic Forecasts COVID19 Supplement

Decreased traffic as a result of the COVID19 pandemic requires additional consideration in the collection and processing of traffic counts for design traffic forecasts. The Office of Technical Services is continuously reporting the statewide decrease in traffic as registered by our permanent traffic recorders at:

<http://www.dot.state.oh.us/Divisions/Planning/TechServ/Documents/Regional-Traffic-Analysis.pdf>

Currently about a 15% decrease in traffic is occurring. While this is similar to the decrease experienced from May to August, September and early October decreases were closer to 10%. It's too early to tell whether this represents a new trend due to increasing COVID19 trends or additional suppression related to pre-holiday travel, however regardless, the values reported here are averages based solely on the location of the permanent traffic recorders which are heavily biased towards freeways and therefore may not represent local conditions.

For establishing base line traffic conditions for forecasting projects, the following procedure is therefore provided. **Note, this method is an expedient to keep projects moving, if possible the project sponsor might want to defer collecting new traffic counts for projects until**

traffic conditions return to normal (at a minimum normal is defined as within 15% of pre-pandemic values, even better would be to wait until post-pandemic volumes can be measured). Additionally, any projects whose forecasts are based upon counts collected during the pandemic will require new traffic counts if they are subsequently resubmitted for certification once ODOT determines traffic levels have returned to normal, note this does not necessarily mean the forecasts must be redone as long as the new counts are in reasonable agreement (usually within 15%) with the counts used for the forecasts.

Since some locations may currently be close to normal, the factoring procedure is optional.

However, any forecast submitted for certification must follow Steps 1 and 2 and:

- A. Contain count plates showing the prior existing counts and original raw project counts and if the factoring procedure is used the factored values with factor stations and the new counts to which they applied clearly indicated.
- B. Forecast plates must contain the following additional uncertainty note (the italicized part only included if factoring is conducted): *“Counts collected during COVID19 Pandemic and factored per ODOT Modeling and Forecasting guidance”*.

Step 1 Get Existing Counts

Utilize the ODOT Traffic Monitoring Management System at:

<https://odot.ms2soft.com/tcds/tsearch.asp?loc=odot>

to obtain as many prior existing counts as possible. ODOT coverage counts are conducted every 3 years, the latest count that is no more than 3 years old should be used, however, only counts conducted prior to March 15, 2020 should be included. Efforts should be made to include counts on the primary project routes even if those counts are outside of the project study area.

Step 2 Conduct New Counts

Conduct new counts as normal, both machine and turning movement. New machine counts must also be conducted at the locations obtained in step 1 to establish “factor stations”. Counts should be conducted following all previously published guidance:

<http://www.dot.state.oh.us/Divisions/Planning/SPR/ModelForecastingUnit/Documents/Traffic%20counts%20for%20traffic%20forecasts.pdf>

Step 3 Create Project Specific Factors

In lieu of the normal seasonal adjustment factor process to develop AADT, the counts collected at the factor stations will be compared to the counts from step 1 to develop factors. Both daily (AADT) and peak hour factors will be calculated separately as it is anticipated that time of day patterns have been changed drastically (and thus the peak hour selected for analysis should be determined by the existing counts from step 1). Note, at the daily level the raw new count is compared to the seasonally adjusted prior count, thus the factor developed is a replacement for the seasonal adjustment factoring process. If other project counts are conducted on different days from the factor stations, additional seasonal factors could be applied to reconcile to the factor day, however, so long as all project counts are conducted on Monday-Thursday within a

month of one another this should be unnecessary. This does not replace or change other processes such as the application of design hour volume factors.

Step 4 Apply Factors

The factors from Step 3 will be applied to the other counts collected in Step 2. The analyst needs to determine which factors to apply to each count. Generally, factors should be selected from the same road as close to the subject count as possible. If this isn't possible, a factor station with similar characteristics (functional class, development density, lanes, speed limit, access type etc.) and geographic proximity should be chosen. Average factors from multiple locations might also be used.

Step 5 Additional Turn Movement Count Considerations

As ODOT's Traffic Monitoring Management System does not contain extensive turning movement counts and turning movement counts aren't conducted for an entire day there are additional considerations. If a count does exist in TMC (the turning movement portion of TMMS) and it is within 3 years old it can be used in lieu of a new count. A new count could also be conducted for the purpose of creating factors from this count in Step 2, however, since TM counts are not done for the full day, this would only result in peak hour factors which would thus require alternate factor station locations for developing the AADT factors. Therefore, in general, factor station locations are recommended for machine count locations only.

In addition, it is possible that the turning movement proportions have been skewed as a result of the traffic decrease. Therefore, for important intersections, it is recommended that StreetLight Data be queried at the intersection using average week day for one full month of weekdays. Both a pre and post COVID19 month should be queried. The pre-C month should either be February 2020 or the month in 2019 matching the post-C month selected below. The former should be used if the analyst believes changing development patterns are most important while the latter is used if the analyst believes seasonal effects are most important. The post-C month will be the latest month available in StreetLight. The comparisons should be made in terms of the turning movement percentages, not absolute volume. If the StreetLight comparisons indicate the turn movement percentages have changed by more than 10 percentage points, the turn movement count percentages can be adjusted to reflect this. Any such adjustment must be clearly indicated with the submitted count information.

Note: Check back to the Office of Technical Services web site for any updates:

<https://www.transportation.ohio.gov/wps/portal/gov/odot/programs/technical-services/tech-services-landing>

11-17-20 Posting Date

District 6 January Programmatic Reference Information Available

Project overview videos for the District 6 projects in the January Programmatic have been posted to the ftp website below. Reference materials (studies, existing plans, photos, etc.) are also being placed at this directory, and will be organized by PID as they are uploaded.

<ftp://ftp.dot.state.oh.us/pub/Districts/D06/Downloads/January%202021%20Programmatic/>

**11-02-20 Posting Date
Tentative DBE and EDGE Goals, and SBE Set-Aside
Programmatic Consultant Selection Group No. 01-11-21**

The projects listed for the 01-11-21 Programmatic Consultant Selection Group under the Future Consultant Program heading (shown below on this page of the web site) include a tentative listing of the projects assigned DBE and EDGE goals. Also included will be the project(s) assigned as an SBE Set-Aside. Please note that this list is preliminary and may change in the actual posting.

**10-19-20 Posting Date
OATS Users Group**

The Office of Roadway Engineering is creating the OATS (ODOT Analysis and Traffic Simulation) Users Group. Below are two links with additional information. Please forward this information to anyone that may be interested.

OATS Users Group Announcement:

<ftp://ftp.dot.state.oh.us/pub/Roadway/Studies/OATS-Users-Group/>

OATS Users Group Sign Up:

http://www.dot.state.oh.us/drrc/Documents/dot_oats_user_group.html

For more information please contact Gary Harrington, Traffic Studies Engineer, ODOT Office of Roadway Engineering at Gary.Harrington@dot.ohio.gov or 614-387-5205

**10-12-20 Posting Date
CUF Training**

In order to comply with the Federal Highway Administration's (FHWA) Conciliation Agreement with the Ohio Department of Transportation (ODOT), the Department will be posting web-based training early in calendar year 2021 for the consultant community regarding DBE Commercially Useful Function (CUF) requirements.

This training will be **required for all consultants** on an annual basis in order to **maintain prequalification status** with the Department. Additional information will be posted via Announcement as ODOT gets closer to posting the training class.

**10-12-20 Posting Date
New Plan Review Guidelines**

In an effort to set reasonable timeframes in which plan reviews can be completed, the Department has developed new guidelines for the plan review process. The revised guidelines address individual projects on a case by case basis and allow flexibility in plan review times, from 14 to 60 days, as determined appropriate for the project complexity and project needs.

New plan review guidelines take effect with the May 2020 Programmatic Selection Group projects that are currently being authorized by the Department. New guidelines are as follows:

Plan Review Times:

1. Districts will establish schedules in Ellis that accurately reflect the delivery of projects. The schedules entered shall include an accurate representation of all activities including the duration of any milestone reviews. Commitment for review will be refined during the scope meeting with the consultant.
2. The duration of milestone reviews shall be from when a complete submission of the review is received, "Submitted" until all comments have been returned, "Complete".
3. If a compliance review is required, the "Submitted" milestone will be marked not complete, and an appropriate comment or sub-milestone will be entered in Ellis that defines the original submission date and the date a compliance submission was required. New agreed upon submittal and completion dates will be entered into Ellis.
4. Any time to dispose of review comments are not considered part of the review submission. Time to dispose of comments and approve the disposition should be part of the development of subsequent steps.
5. Prior to importing the schedule into SAFe, the ODOT district will update the schedule and associated milestone submittals and review durations based on complexity of project, scope, current district staffing resources, and any local agency practices. Review times will be between 14-60 days.
6. During the scope of services meeting, the final review durations and schedule will be discussed, evaluated, and agreed upon. This will be the basis for fee proposal submission and will be part of the agreed upon contract.
7. It is the intent of the department to provide realistic and appropriate review durations that meet the overall award of the project to contractors and that can be used by all parties involved in project development to assign the appropriate resources.
8. If the department does not return comments by the contractually agreed upon completion date, the consultant can request a "day for day" extension on the next scheduled submission.
9. Changes to the contractual schedule can be requested in writing by either the ODOT PM or the Consultant PM. Early submission of a milestone review for review does not change subsequent ODOT commitment dates for returning comments unless agreed upon by ODOT and Ellis is updated accordingly.
10. The department will not send comments out on submissions until all reviewer's comments have been received, reviewed and consolidated. If requested by the consultant, interim distribution of comments can be sent after the complete milestone date.

10-12-20 Posting Date

Consultant Prequalification

Expiration Notification

Right of Way Acquisition Services Categories

Expiration Notifications will be emailed to Consultant Individuals and Firms that are prequalified in Right of Way Acquisition Services Categories. If an email address has not been provided or updated, the following is the renewal information:

"The Ohio Department of Transportation requires all prequalified Consultants to update their prequalification status every two (2) years. Your prequalification will **expire** on December 31, 2020.

Please notify the Department **thru email by December 15, 2020**, that you wish to remain on the active prequalification list for Right of Way Acquisition Services. Please ensure that the Department has an active email address as the Department plans to use email lists to communicate with prequalified individuals. No additional documentation is required.

Please respond by email to: **DOT.ConsultantRW@dot.ohio.gov**

NO CONFIRMATION LETTER will be sent regarding your prequalification renewal. You may verify your updated prequalification status approximately 3 weeks after submittal of your renewal request by accessing our Internet web site at

<http://www.dot.state.oh.us/Divisions/Engineering/Consultant/Pages/default.aspx>

under the "Prequalification Information" heading.

If your prequalification renewal is not received by the due date, your prequalification status will become inactive. Only consultants in an active status are eligible to be selected for future projects.

If you have any questions or do not have an email address, please contact Dan Krajcovic in the Office of Consultant Services at (614) 466-3742."

09-29-20 Posting Date
DBE/EDGE Capability Statement Website

The Division of Opportunity, Diversity and Inclusion is pleased to announce our new DBE/EDGE Capability Statement website. We invite all DBE/EDGE certified firms that perform work related to consultant services to provide a one to two page capability statement showcasing the work categories their company can perform. To submit new information or update currently posted information complete the required information at:

https://odot.formstack.com/forms/capabilitystatement_consultants

The full capability statement database can be found at:

<https://www.transportation.ohio.gov/wps/portal/gov/odot/programs/business-economic-opportunity/dbe/dbe-capability-statements>

This database is searchable by key terms and includes information about prequalification and development goal interests.

For more information please contact Juleda Stoltz, Regional Outreach Manager, ODOT Division of Opportunity, Diversity, and Inclusion at juleda.stoltz@dot.ohio.gov or 614-400-9183.

08-31-20 Posting Date
Notice to Industry
SUM-8/76/77-0.63/9.74/8.42, Part 1

**SUM-8/76/77-0.00/10.99/11.54, Part 2
PID No. 102329**

The Department is requesting Statements of Qualifications for the major rehabilitation Design-Build Project of the Akron Beltway (SUM-8/76/77). Statements of Qualifications are **due October 1, 2020**. Please see the following link, and enter the **Project Number** search criteria of **213000**, for additional information:

<http://contracts.dot.state.oh.us/home.do>

**08-24-20 Posting Date
Temporary Acceptance of Emailed Requests for Prequalification**

Due to current conditions and the off-site working model being utilized by Consultants and the Department, the Office Consultant Services is requesting that/accepting Consultant submittals of Prequalification Requests including new requests, renewals and updates/upgrades **by email**. This process will be effective September 1, 2020 and continue until further notice.

All submissions must comply with the *Ohio Department of Transportation Consultant Prequalification Requirements and Procedures, 2019 Edition as revised June 2019 and February 2020*. The completed Prequalification Request including transmittal letter, should be submitted as 1 pdf file and as an email attachment. Please submit plans, reports and other large items as a separate attachment from the main prequalification request.

Submittals are to be sent to Dan Krajcovic, Office of Consultant Services at
Dan.Krajcovic@dot.ohio.gov

Consultant firms or individuals not capable of submitting electronically may continue to submit paper Prequalification Requests through the mail services as needed.

Questions should be directed to Dan Krajcovic at the above email address or by telephone at 614.466.3742.

**08-24-20 Posting Date
Subconsultant Payment System Changes**

In order to comply with the Federal Highway Administration's (FHWA) Conciliation Agreement with the Ohio Department of Transportation (ODOT), ODOT is enhancing our **Subconsultant Payment System** to collect payment information to ALL subconsultants, regardless of the prime consultant's DBE or EDGE status or the subconsultant's DBE or EDGE status. ODOT is also required to report to FHWA the prompt payment to all subconsultants. The enhancements made in the Subconsultant Payment System are now "live" and available for data entry. Note that **as of October 1, 2020**, all prime consultants will be **required** to report payments to ALL subconsultants on a MONTHLY basis. See updated instructions posted to this website.

**08-19-20 Posting Date
Roadway Engineering – OATS Scoping Guidance & ADA Curb Ramp Process Updates**

Reminder - The webinars going over recent changes to ramps is tomorrow – the OATS Manual webinar is on the 25th. Anybody interested can sign up via the LTAP web page:

<http://www.dot.state.oh.us/Divisions/Planning/LocalPrograms/LTAP/Pages/Webinars.aspx>

07-24-20 Posting Date
Office of Consultant Services

The Office of Consultant Services is saddened by the unexpected loss of our friend, co-worker and leader Mat Mauger. However, as they say, we must look forward and continue the everyday work of our Office and the Department.

Dave Holstein, Deputy Director of the Division of Engineering, is announcing that Susan Stehle has agreed to perform the important and mission critical position of Acting Administrator for the Office of Consultant Services. He is extremely confident she will do an excellent job of keeping things moving as smoothly as possible in these trying circumstances.

Please join us in welcoming Susan in her new role.

07-24-20 Posting Date
Roadway Engineering – OATS Scoping Guidance & ADA Curb Ramp Process Updates

ODOT's Analysis and Traffic Simulation (OATS) manual is now available and is required to be followed on all projects with scopes that are finalized after July 17, 2020. The OATS Manual, Model Documentation Form, Reviewer Checklist, Scoping Form, TM database files and link to Training Videos can all be found here:

<http://www.dot.state.oh.us/Divisions/Engineering/Roadway/studies/Pages/default.aspx>

An OATS Scoping Guidance summary document can be found at the FTP location linked below:
<ftp://ftp.dot.state.oh.us/pub/Roadway/2020-07%20Updates/>

In 2019, in response to the identification of a series of challenges with ODOT compliance to ADA standards, a team of Central Office and District representatives from design, construction, and planning began meeting to discuss ways to improve the application and compliance of these ADA standards. Recommendations from this team resulted in updates to the Location & Design Manual Volumes 1 and 3, Standard Construction Drawings, Construction Manual of Procedure, and ADA Asset Collector Application.

An ADA Process Update summary document can be found at the FTP location linked below:
<ftp://ftp.dot.state.oh.us/pub/Roadway/2020-07%20Updates/>

07-20-20 Posting Date
District 6 September Programmatic Reference Information

Reference materials (studies, existing plans, photos, etc.) have been posted for the District 6 projects in the September Programmatic. These materials are available and organized by PID number at:

<ftp://ftp.dot.state.oh.us/pub/Districts/D06/Downloads/September%202020%20Programmatic/>

**07-06-20 Posting Date
Revised Rates for Calculation of Fixed Fee**

The revised average overhead rate for fixed fee calculation will be 157.26% with NO separate rate for geotechnical services. This rate was calculated based on a weighted average with the weighting based on funds encumbered from FY 2016 through FY 2020 (as of 12-31-19). Sixty (60) firms were included in calculations for the overall rate.

The revised rates will apply to proposals for agreements and modifications received in Consultant Services on or after July 1, 2020, and similarly for task order proposals (for existing agreements) received in District or other offices. If a project profile was established in SAFe prior to July 1st the rate will remain at the rate established at the time of profile creation.

The revised average overhead rates are permanently posted under the heading *Proposal & Fee Information* on the Consultant Services website. Questions should be directed to Dan Krajcovic, Lindsey Pflum, Susan Stehle or Mat Mauger in the Office of Consultant Services.

**07-06-20 Posting Date
Industry Notice
SUM-76/77-8.42/9.77
PID No. 102329**

The Department is holding Industry Outreach Meetings prior to release of a Request for Qualifications for the SUM-76/77 Akron Beltway Major Rehab Project. The format of the Industry Outreach Meeting will be a general “two-way” information sharing at pre-scheduled One-on-One meetings. These meetings will be the interested Offeror’s venue to discuss project difficulties, key project elements, and potential risk mitigation solutions. Project personnel will be available to meet with interested potential DBTs. See the link below for additional information and direction.

<http://www.dot.state.oh.us/Divisions/ConstructionMgt/design-build/Docs/PID102329%20Akron%2076%20DB%20IndustryOutreach.pdf>

**06-29-20 Posting Date
Tentative DBE and EDGE Goals, and SBE Set-Aside
Programmatic Consultant Selection Group No. 09-08-20**

The projects listed for the 09-08-20 Programmatic Consultant Selection Group under the Future Consultant Program heading (shown below on this page of the web site) include a tentative listing of the projects assigned DBE and EDGE goals. Also included will be the project assigned as an SBE Set-Aside. Please note that this list is preliminary and may change in the actual posting.

**06-29-20 Posting Date
Testing for Construction Inspectors**

The Office of Construction Management has resumed testing for the following Construction Inspection prequalification categories:

Flexible Pavement
Advance Structure
Compaction and Traffic Work Zone

Due to COVID-19, various changes are in place and seating is now limited. Please refer to their website for more details and to register.

<http://www.dot.state.oh.us/Divisions/ConstructionMgt/Pages/default.aspx>

06-22-20 Posting Date
GRAD
Office of Roadway Engineering

What is GRAD?

GRAD is a self-paced engineering resource providing a comprehensive overview of the design components within the Location & Design Manual Vol. 1. Whether you are new to design or a seasoned user of the Location & Design Manual Vol. 1, these modules will provide viewers with an understanding of the key elements of roadway design.

All 9 Modules of the GRAD series are now available here:

<https://transportation.ohio.gov/wps/portal/gov/odot/working/training/grad>

A link can also be found on Roadway Engineering's Geometrics

<http://www.dot.state.oh.us/Divisions/Engineering/Roadway/Geometrics/Pages/default.aspx>

Each module includes a video, a downloadable PDF of the slides, and a table of contents listing the topics covered and their associated slide and time ranges for easier navigation.

- Module 1 – Design Controls and Exceptions (Available now)
- Module 2 – Sight Distance (Available now)
- Module 3 – Horizontal Alignment (Available now)
- Module 4 – Vertical Alignment (Available now)
- Module 5 – Cross Sections (Available now)
- Module 6 – Intersections (Available now)
- Module 7 – Interchanges (Available now)
- Module 8 – PBPD (Available now)
- Module 9 – Common Mistakes (Available now)

06-15-20 Posting Date
Intelligent Transportation Systems (ITS) Course Webinar Series

The Department is providing a training course through the ODOT Traffic Academy on Intelligent Transportation Systems (ITS) for consultant prequalification.

A free webinar series will be offered as follows:

June 23, 2020	2:00 - 3:30pm
June 25, 2020	2:00 - 3:30pm
June 30, 2020	2:00 - 3:30pm
July 2, 2020	2:00 - 3:30pm

Registration and additional information is available on the following website:

http://www.dot.state.oh.us/Divisions/Planning/LocalPrograms/LTAP/Upcoming%20Webinars/Intelligent_Transportation_Systems_-_ITS_Course_Webinar_Series_-_ODOT_Traffic_Academy.pdf

**05-19-20 Posting Date
Communications Restrictions for
Programmatic Selection Group No. 05-26-20**

The Department has determined that due to the recent changes to the Programmatic Selection Group No. 05-26-20 an extension will be allowed, after the programmatic project announcement, for contacting District or Central Office personnel before implementing restrictions to these types of communications as follows:

Communications Restrictions

Please note the following policy concerning communication between Consultants and the Department during the programmatic announcement and selection process:

*During the time period between **June 1, 2020** and the announcement of final consultant selections for the Programmatic Selection Process, communication with consultants (or their agents) shall be limited as follows:*

Communications which are strictly prohibited:

1. *Communication with Districts or other Offices: **Any discussion of specific projects** included in the current programmatic group if the consultant has submitted or plans to submit a letter of interest or is included as a subconsultant for a project within the District (or projects to be managed by a specific Office).*

Allowable communications include:

1. *Project administration activities for authorized agreements, scope and negotiation activities for projects selected but not under contract, training or related activities, and technical or scope of services questions specific to projects posted with a programmatic group.*
2. *Marketing meetings with Districts or Offices except **as limited by** the restrictions noted under **Communications not permitted** above.*
3. *Marketing meetings with Central Office personnel that will not be included on the initial "short list" selection evaluation team.*

**05-18-20 Posting Date
Roadway Engineering - OATS Manual**

ODOT has recently completed and made available on the following Roadway Engineering's Studies web site, the ODOT Analysis and Traffic Simulation (OATS) Manual and its supporting documents. The OATS Manual provides ODOT guidance on the use of HCS and TransModeler including assumptions, methodologies and other technical requirements. Training videos and How-to videos are currently in development and will be posted when available. Projects with a scope finalized after July 17, 2020, must follow OATS Manual guidance.

<http://www.dot.state.oh.us/Divisions/Engineering/Roadway/studies/Pages/default.aspx>

**04-27-20 Posting Date
Extension of Prequalification for Right of Way Acquisition Services Categories**

Individual Right of Way Acquisition Services Prequalification renewals are currently scheduled for renewal expiration of July 31, 2020. The Department has decided to permanently revise the renewal expiration date for Right of Way Acquisition Services to the end of the year, December 31st, biannually. The 2020 renewal expiration date will be December 31, 2020. The prequalification categories include: Project Management for Right of Way Acquisition Services, Title Research, Value Analysis, Appraisal, Appraisal Review, Negotiation, Closing, Relocation and Relocation Review. Should you have any questions, please contact Dan Krajcovic at dan.krajcovic@dot.ohio.gov

**04-27-20 Posting Date
Modeling and Forecasting - Traffic Counts**

Please be advised that the ODOT Modeling and Forecasting Section in the Office of Statewide Planning and Research has developed a process to calibrate counts that are artificially low due to the COVA-19 situation. Below is a link to the Modelling and Forecasting web page and to the actual document that describes the process. This information will continue to be updated as necessary and examples highlighting the process are coming soon. Please continue to check the web site for the most current information.

For ODOT projects:

1. The preference is to defer counts until traffic patterns return to near normal;
2. If counts cannot be deferred it is preferable to use existing pre-COVA counts if available;
3. Where historical counts are not available and counts cannot be deferred follow the Modelling and Forecasting calibration process.
4. ODOT Project Managers must give approval to utilize the calibration process.

Specific questions related to the process should be emailed to Greg Giaimo at Greg.Giaimo@dot.ohio.gov in the Modeling and Forecasting Section.

Modeling and Forecasting web page:

<http://www.dot.state.oh.us/Divisions/Planning/SPR/ModelForecastingUnit/Pages/CertifiedTraffic.aspx>

Calibration document:

<http://www.dot.state.oh.us/Divisions/Planning/SPR/ModelForecastingUnit/Documents/Traffic%20counts%20for%20traffic%20forecasts%20COVID19%20supplement.docx>

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End of ODOT Web Page Announcements