Developing Emotional Intelligence Competencies
A Free, On-Site "Circuit Rider" Class from Ohio LTAP   2021/22

OHIO LTAP
Local Technical Assistance Program

Available to Ohio's county, city, village and township agencies.

Description – Keeping up-to-date with technical knowledge, skills and abilities is necessary in order to succeed in a job or profession. But what other qualities or characteristics are also important for achieving excellence and working productively with others? Studies have indicated that *emotional intelligence* abilities – often recognized in the past as "people skills" – correlate strongly with outstanding employees and work teams. This Circuit Rider class highlights the 12 competencies of the Emotional and Social Intelligence Model, which is the result of more than 40 years of research in the behavioral and social sciences. Gaining an awareness of E.I. competencies can assist employees in working and communicating more effectively with their co-workers and customers.

Who Should Attend? – The host agency for Circuit Rider classes must be a local government (county, city, village or township). This class is aimed at local agency employees, supervisors and managers who are interested in enhancing their "people skills" in support of workforce development and organizational quality.

Instructor – Mike Fitch, P.E., Program Manager with ODOT's Local Technical Assistance Program (LTAP). Mr. Fitch has 25 years of experience with providing training and technical assistance to local agencies involved in roadway management, maintenance and traffic safety. He manages the LTAP Circuit Rider training program, Roads Scholar training recognition program, and Online Publications Resource Database. Mike also serves as a co-instructor for technical courses on pavement preservation and traffic sign retroreflectivity, and as a technical writer, course developer and training facilitator for a variety of other topics. Since 2009, he has taken a lead role in expanding Ohio LTAP's training roster to include topics relating to workforce development and organizational quality. Mr. Fitch is a civil engineering graduate of Virginia Tech.

Registration Information – LTAP Circuit Rider classes are provided on-site and **free of charge** for local government agencies. Please review the host agency requirements and scheduling process described below. Circuit Rider classes are scheduled based on the instructor's availability, and in the order the requests are received. Please plan ahead at least two months when contacting LTAP to request Circuit Rider training. Additional information about the Circuit Rider program is available online at: http://www.dot.state.oh.us/Divisions/Planning/LocalPrograms/LTAP/Pages/Circuit-Rider-Training.aspx

Note: Ohio LTAP's abbreviated "Circuit Rider" classes are not approved as course credits toward the Roads Scholar training recognition program.

How to Participate

> Due to the COVID-19 pandemic, please note that we are currently unable to conduct in-person classes.

The Circuit Rider training program has been designed to deliver on-site introductory classes (2 to 3 hours) free of charge for local government agencies in Ohio. In order to schedule a class, the local host agency must be able to provide:

- A minimum of 15 participants who will attend (may invite employees from other local agencies, if needed). The maximum number of attendees for one class is approximately 40 – 50.
- A meeting room, with tables and chairs, that is suitable for conducting a training class with a PowerPoint presentation. It is helpful to have a projection screen or blank wall available, along with an LCD projector. The instructor can bring a portable projector if needed.

For more information or to schedule a class, contact the LTAP office:
Mike Fitch – (614) 387-7358; or Debbie Cox – (614) 466-2307.
Email: Mike.Fitch@dot.ohio.gov; or ltap@dot.ohio.gov.

The Ohio LTAP Center – Mail Stop 1240 – 1980 W. Broad St. – Columbus, OH 43223
(877) 800-0031 Toll Free – (614) 466-2120 (Fax)

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